



Dormansland Parish Council

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Minutes of the 190th meeting of Dormansland Parish Council held at 7.30pm on Wednesday 4th January 2017 in the Club Room, Dormansland Memorial Hall

1 Roll Call

1.1 Members present:

Councillor Mrs Maureen Young
Councillor Mr Harry Fitzgerald
Councillor Mr Neville Harrison
Councillor Mr Peter Holgate
Councillor Mr Peter Joseph-Tebbutt
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright

1.2 Also in Attendance:

County Councillor Mr Michael Sydney, District Councillor Mrs Lesley Steeds, Mrs Jane Vogt, one member of the public and the Clerk

2 Apologies for Absence

2.1 There were no apologies for absence.

3 Declarations of interest

3.1 There were no declarations of interest.

4 To receive minutes of the 189th meeting held on Wednesday 7th December 2016

4.1 It was resolved that the minutes of the 189th meeting held on 7th December 2016 be circulated to all members and once agreed signed as a true record. If no further comments received by Friday 6th January 2017, all members agreed the Chairman to sign.

4.2 To review matters arising from previous minutes (not covered elsewhere on the agenda).

5 To receive reports from County and District Councillors.

5.1 Report from District Councillors Mrs Steeds:

- Councillor Mrs Steeds congratulated DPC on their response to the Local Plan and said it was excellent.
- Councillor Mrs Steeds has been dealing with a couple of items concerning residents who have problems with the Council, however until this has been resolved she is not in a position to say who or what is involved.
- Councillor Mrs Steeds was hoping that Councillor Mr Sydney would be able to help with funding for repair of the footbridge in Pig Lane Dormans Park which

had not been repaired by SCC for a few years. Councillor Mr Sydney said that funding from the Local Committee was not available for these purposes. Dr Rudd (a resident of Dormans Park) asked other residents for funds to do the repair. The land owner was putting half towards the £3000.00 and Surrey said they would contribute £400.00. Other residents contributed and Dr Rudd has made up the difference.

Councillor Mr Sydney stated that repair was currently being undertaken to the bridge and the path should be reopened by Tuesday 10th or Wednesday 11th January 2017. This had been organised by SCC.

5.2 Report from County Councillor Mr Michael Sydney:

- Councillor Mr Sydney noted that funding was currently a major problem with next year's budget. This year had overrun by approximately £21 million which has led to an embargo on any new work being carried out between now and March 31st 2017 unless it is a question of safety. Applications of any minor repairs will not happen.
- Councillor Mr Sydney has not heard yet what the Government has agreed for the counties and local authorities to receive for Surrey.
- Councillor Mr Sydney confirmed there is nothing scheduled for DPC that will not go ahead because of funding. The current road safety measures will still go ahead.
- DPC noted that Anita Guy was going to liaise with village residents regarding the road safety measures within the village and had previously said the next stage would be out for consultation in January 2017. It is imperative that this be sorted out quickly so that Dormansland does not lose the S106 money.
- Councillor Mr Sydney said he liaised with Anita Guy and they went through a map of Dormansland to determine the area. Councillor Mr Sydney suggested that she would need to go further out than just the immediate residents which Anita Guy accepted. That is the system used to hand deliver to all residents within a certain area. Money has been set aside for this.
Clerk to chase Anita Guy and find out when the consultation will take place.
- Councillor Mr Holgate commented that the issue of HGVs and "unsuitable for HGV" signs to be erected in various places were promised but still hadn't materialised.
Clerk to chase Victoria Eade with an update on the situation.
- A member of the public expressed concerns of pot holes and cracks in the road along New Farthingdale. Councillor Mr Harrison noted that there is a resident running his business with a loader/digger along the road which clearly isn't helping the condition of the roads. Councillor Mr Holgate suggested reporting these on the "pothole reporting system". Councillor Mr Harrison confirmed they will only react to holes and not cracked roads. Councillor Mr Sydney asked the Clerk to email him about this and he would speak to Highways.
Clerk to email details to Councillor Mr Sydney who will take this up with Highways next week. Councillor Mrs Young / Councillor Mr Fitzgerald to visit locations.
- Councillor Mr Sydney felt it important to point out that as a division Tandridge have had more money spent on roads than any other division in the County.
- Councillor Mr Sydney asking if we have agreed our budget and DPC confirming it was agreed to increase the precept to £60,000.

CHAIRMAN SUSPENDED THE MEETING

6 Public Question Time

6.1 Talk by Jane Vogt to discuss Route 5 – Easterly Departures.

Jane gave a talk to help DPC gain some understanding of what is happening with regards to Route 5.

Jane said there will be a Noise Management Board meeting on 31st January 2017 and she felt DPC needed to have something concrete in mind to take to this meeting.
Jane Vogt to forward details to DPC once she has them.

The High Weald Councils Aviation Action Group (HWCAAG) need to know what Dormansland are suggesting so that both organisations are suggesting the same actions.

Councillor Mr Holgate mentioned DPC had not received any results from the noise receptors that had been erected in his garden. All information would have been sent back to the Clerk at The High Weald.

The Clerk to contact the Clerk at HWCAAG for the results of these.

Jane Vogt suggested a meeting of Dormansland Parish's Aviation Group before the meeting so they can discuss and work through matters with the use of maps.
Councillor Mr Kaiser-Davies to send out an email to arrange a meeting with the DPC Aviation Group (Councillor Mr Kaiser-Davies, Jane Vogt and Councillor Mr Holgate).

A member of the public requested there were more dog waste bins put in place at the top of Beacon Hill (Hollow Lane end) and one end of New Farthingdale where it leads into Hollow Lane.

The Clerk agreed to speak to Tandridge.

A member of the public said he could no longer look after the salt box near the station.

Councillor Mrs Young confirmed that Adam had cut down the overgrown bush in the High Street by Royal Oak. Noticeboards were being dealt with as well and other places that were overgrown.

MEETING REOPENED

7 PLANNING

7.1 A planning meeting was due to take place on Christmas Eve but because of the lack of plans it was decided this meeting would be postponed until January 2017.

Councillor Mrs Young has been in touch with library and confirmed which plans are available and listed 3 applications.

2016/2325/TPO

Fernley House, Osmunda Bank, Dormans Park RH19 2NB

This was a TPO and DPC were out of time for comment.

2016/230

Lullenden Manor, Hollow Lane, East Grinstead RH19 3PT

This was a listed building consent and would be referred to the particular listed buildings officer.

2016/2278

New Barns Farm, Marsh Green Road, Edenbridge TN8 5QU

To review this application on Saturday 14th January 2017 at the planning meeting.

Councillor Mrs Young to get plans form the library

The next Planning meeting is booked for 14th January 2016

8 Chairman's Comments

Councillor Mrs Young thanked Councillor Mr Bright for all his hard work on the Local Plan and Councillor Mr Fitzgerald for hand delivering the plan to Tandridge. Councillor Mrs Young also expressed her thanks to everyone for all their hard work and input.

Councillor Mrs Young felt DPC should inform the residents in Dormansland of the work DPC had undertaken. She suggested putting a notice in the Village Voice. Councillor Mr Holgate noted it is a public document and if residents wish to view this they could look on the DPC website.

Councillor Mr Bright noting he still had to put this on the website.

With regard to footpath number 415 DPC were successful in their objections.

A member of the public complained about runners taking the route along cornfields that weren't public footpaths and asked if DPC could put something in the Village Voice. DPC suggested this would be better coming from that member of public direct rather than from the Council. DPC believed it was not their business to comment on something happening on private land.

9 Correspondence and Communication

9.1 Email received from Victoria Eade regarding redirection of HGVs to which Councillor Mr Holgate had already discussed response with DPC.

Clerk to Chase Victoria Eade on this matter.

9.2 Email received from CAA regarding Route 5 – Easterly departures.

Note CAA offices are closed until 3 January 2017 and we should have a response early in the new year.

10 Neighbourhood Plan

10.1 Councillor Mr Fitzgerald – Nothing to report.

It was noted that Councillor Mrs Lockwood was supposed to have the report ready for consultation at the DPC meeting of 4th January 2017 but she has not been able to complete this.

Clerk to contact the Chairman, Keith Smith, to ask that the documents are ready for approval at the next DPC meeting on 1st February 2017

10.2 DPC approved the following Neighbourhood Plan expense:

Cheque to rCOH £3,900

10.3 The draft DNP Pre-submission Plan for consultation could not be approved because it was not finished. DPC were hoping this would be available at the next meeting on 1st February 2017.

11 Village Environment, Highways and Infrastructure

11.1 Petition for 2 buildouts in Dormansland High Street.

The Clerk to contact Anita Guy and find out when the consultation will take place.

11.2 DPC's petition in March 2013 asking SCC to look at ways to divert HGVs away from local village roads. Members noted they have received no update.

The Clerk to contact Victoria Eade at Surrey County Council.

11.3 Outdoor Gym Equipment

Councillor Mr Fitzgerald has told Streetscape to proceed and apply for funding from Awards for All scheme. They will send all documentation to the Clerk.

The Clerk to contact Mr Steve Hyder at Tandridge re the location of gym equipment in the recreation ground.

12 Report from representatives on outside bodies

12.1 Lingfield Library

Councillor Mrs Young had nothing to report and is waiting to hear when the next meeting will take place.

Councillor Mrs Young had not heard whether the Guest House trustees had received anything from the Charity Commission.

Councillor Mrs Young to chase and report back to DPC.

12.2 Gatwick Airport

Councillor Mr Kaiser-Davies to arrange a meeting for next week with the Aviation Group (Councillor Kaiser-Davies, Councillor Mr Holgate and Mrs Vogt).

12.3 Community Care

Councillor Mrs Young noted that all is going well and she organised the Meals on Wheels during the Christmas week.

Councillor Mr Sydney asked if DPC were still funding Meals on Wheels. Councillor Mrs Young explained DPC had stopped giving contributions due to funds that had previously been recouped. An agreement was reached between Lingfield and Dormansland that we would not take money back but would not give them a grant.

Councillor Mr Holgate noted it was decided that in future we ask everyone to produce their accounts and explain why they need money for a specific project. Meals on Wheels had £35,000 in their account and DPC did not feel it was justified giving them a grant this year.

Councillor Mr Fitzgerald raised the question of whether Lingfield Parish Council were buying part of the Lingfield and Dormansland Community Centre. Councillor Mr Harrison who is on the committee confirmed they were and that negotiations were taking place.

13 Accounts/Finance

13.1 It was resolved to approve the following list of cheques for payment:

Page Computers	£ 1,568.40
rCOH Ltd	£ 3,900.00
Lynn Blake - December salary	£ 962.67
Lisa Liggins - Hours worked	£ 180.60
Lisa Liggins - Office Expenses	£ 27.99
Lisa Liggins - Clerks expenses	£ 17.55
HM Revenue & Customs	£ 383.26

DPC need to receive an invoice from Dormansland Memorial Hall for their hall hire 2017.
Councillor Mr Fitzgerald to ask Memorial Club for their invoice. Once received second signatory to sign cheque and Clerk to send to the Club.

13.2 Members noted bank reconciliation as at 31st December 2016:

	£	£
HSBC Community Account		
		31st December 2016
Balance per Bank Statement as at		31st December 2016
HSBC Community Account		20,692.74
HSBC BMM Account		35,033.96
Less Un-presented cheques as at 31st December 2016		-411.20
		55,315.50
		55,315.50

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

CASH BOOK

Opening Balance	60,630.30
Add: Receipts	1.15
Less: Payments	(5,315.95)
	55,315.50
	55,315.50

13.3 Councillor Mrs Young and the Clerk to attend HSBC on Thursday 5th January 2017 to present documentation for becoming authorised signatories.

14 Training and Meetings

14.1 The next Planning Meeting is Saturday 14th January 2017.

14.2 Meeting with Parking Enforcement Officer
Hasn't come back to DPC with a date yet.

Councillor Mr Sydney had an agreement through the Local Committee that they would come once a month to Lingfield and Dormansland, meet with Members of the Parish Council who would show them where major problems were and how much money they could make from them. He reported this has not happened.

15 Current Consultations

15.1 TDC Local Plan

DPC had already discussed the Local Plan and congratulated Councillor Mr Bright once more for his contributions.

16 Information for Councillors (for noting or inclusion on future agenda)

Any Other Business

- Councillor Mr Harrison thought that the recent email relating to rural grants could be worthwhile looking into.
The Clerk to contact Surrey County Council and find out more details.
- Councillor Mr Sydney reported that Gatwick Airport Community Trust was opening its books for bids and as a Trustee he was in a good position to promote the interests of the Parish.
- Sign to be attached to seat in playground area within the recreation ground. DPC also agreed to add another plate on to the beacon pole to commemorate the lighting last year for the Queen's birthday.
The Clerk to give sign to Councillor Mrs Young who will arrange for Adam to do this.

17 Date of next meeting

17.1 The next meeting of the Parish Council will be on Wednesday 1st February 2017 at 7.30pm.

Signed as a correct record:

Dated: