



Dormansland Parish Council

Parish Clerk – Lisa Liggins
Lemorne, 87 Lingfield Road, Edenbridge,
Kent TN8 5DY
Tel – 01732 866149
Email – dormansclerk@outlook.com
Website – www.dormansland.org.uk

Minutes of the 197th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 6 September 2017 in the Club Room, Dormansland Memorial Hall

1 Roll Call

1.1 Members present:

Councillor Mr Peter Holgate
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright

It was agreed that in the absence of both Chairman and Vice Chairman Councillor Peter Holgate would chair the meeting.

1.2 Also in Attendance:

County Councillor Mrs Lesley Steeds, one member of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Chairman Councillor Mrs Maureen Young, Vice Chairman Councillor Mr Harry Fitzgerald and Councillor Mr Neville Harrison.

3 Declarations of interest

There were no declarations of interest.

4 To receive minutes of the 196th meeting held on Wednesday 5th July 2017

4.1 It was resolved that the minutes of the 196th meeting held on 5 July 2017 previously circulated to all members, be signed as a true record. The minutes were signed by Councillor Peter Holgate.

5 Matters Arising from previous Minutes (not listed on the Agenda)

There were no matters arising from the previous minutes.

6 To receive reports from County and District Councillors.

Report from County Councillor Mrs Lesley Steeds:

- At District Level all attention was focused on the Local Plan Consultations and Councillor Mrs Steeds was attending the Planning policy meeting due to take place in a couple of weeks' time.
- Felbridge have produced a leaflet "What does Felbridge Parish Council Do?" Councillor Mrs Steeds suggested this may be a useful idea for Dormansland to consider. **Members agreed to put this on October's agenda.**
- Councillor Mrs Steeds has been emailing SCC for months regarding funding for safety provisions to be put in place at the junction at Hollow Lane. She has been told there is no funding available and she is trying to get CIL funding. Councillor Mrs Steeds has also emailed Sam Gyimah and has arranged to meet with him and discuss funding options. Councillor Mr Gyimah is attending the

Local Committee to be questioned by District and County Councillors including David Hodge in order to try and get the Government to increase funding.

- Anita Guy has emailed Councillor Mrs Steeds and is prepared to provide more signage in Hollow Lane but this will need to come out of the local County Councillor's allocation. Councillor Mrs Steeds will find out how much the signage cost and has offered to use funding from her allocation for signage if possible. Members agreed DPC should consider contributing to the signage on both approaches to the cross roads, subject to costs, in order to get this done as a matter of urgency. Members to further discuss on 4 October 2017.
- Councillor Mrs Steeds has met with Zina Curry to chase up the dropped kerbs. The build-outs in the Village have been pushed back to October and Councillor Mrs Steeds will ask for confirmation of the date the contractors are starting. The painting of white/yellow lines have been completed although Mutton Hill needs clearing before the double yellow lines can be painted on.
- Reigate and Banstead Enforcement Team have visited Jeddere Cottages and issued parking tickets to prevent further parking on the double yellow lines. SCC Highways confirmed they will be issuing a Retrospective Planning Application pack to the resident at 18 Jeddere Cottages for the work they have already started and intend to complete.
- The owner of the overgrown hedge/ditch in West Street has been contacted by SCC requesting she have this cleared asap. Councillor Mrs Steeds has arranged for SCC to come down and view the site. Complaints have been received from BIFA who deemed the site as dangerous. SCC confirmed the resident is responsible for clearing the ditch and if not adhered to SCC may undertake this work invoice the resident accordingly.

Report from District Councillor Mrs Maureen Young

- Councillor Mrs Young was not present to give her report.

Members discussed the implications of inseting Dormansland so it is taken out of the greenbelt and becomes an inset village.

Clerk to contact Sarah Thompson at TDC regarding Local Plan and clarification of inseting.

CHAIRMAN SUSPENDED THE MEETING

7 Public Question Time

One member of the public reported a broken drain along Hollow Lane. Members noted this has already been reported to Surrey Highways.

MEETING REOPENED

8 PLANNING

- 8.1 Members approved the Minutes of the Planning Meeting held on Saturday 23 August 2017.

9 Chairman's Comments

Councillor Mrs Young was not present to make comments.

10 Correspondence and Communication

Members noted receipt of the following correspondence:

- 10.1 Letter from Redhill Aerodrome 7 August 2017 - proposals for the redevelopment of Redhill Aerodrome and invitation for meeting **Clerk has emailed Richard Parry to arrange a potential meeting**
- 10.2 Email received 18 August from Paul Barton at TDC re. Highways Grounds Maintenance **Clerk to contact Paul Barton and confirm DPC would be interested in contributing towards grass cutting**
- 10.3 Email received 22 August regarding double yellow line painting in West Street
- 10.4 Facebook comment regarding overgrown grass/nettles on Mill Lane **David Bright to visit the site. Clerk to contact Network Rail and SCC.**

11 Clerk's Report

The Clerk has sent letters to various residents with overhanging/encroaching bushes/hedges asking for these to be cut. **Clerk to send thank you letters to those who have already done this**

Clerk liaising with Jon Dowty on the Neighbourhood Plan and chasing up the Steering Group for finalised documents. **Clerk to print off/recover previous copies of printed evidence documents.**

12 Neighbourhood Plan

12.1 Councillor Mr Holgate updated members on the current position of the Neighbourhood plan. He has been liaising with Jon Dowty in order to move the plan forward.

12.2 There were no Neighbourhood plan payments to approve.

13 Village Environment, Highways and Infrastructure

13.1 Members resolved to have 4 entry signs into the village and agreed to use plastic posts. **Clerk to contact High Weald and confirm wording. Clerk to order signs once relevant information received.**

13.2 Members agreed that the response to the Local Plan would be discussed at the planning meeting on 20 September 2017.

13.3 County Councillor Mrs Steeds was liaising with SCC about the safety and signage for both approaches to the cross roads at the Memorial Hall (Hollow Lane and Dormans Road). Members agreed to contribute to these, subject to costs.

13.4 Members discussed the issue of speeding along The Platt and confirmed there was nothing the Parish Council could do. The Clerk had already contacted SCC who reported they did not have funding for putting any kind of speed preventions in place.

14 Reports from representatives on outside bodies

14.1 Councillor Mrs Young was not present to report on Lingfield Library.

14.2 Councillor Mr Kaiser-Davies had nothing to report on Gatwick Airport.

14.3 Councillor Mrs Young was not present to report on Community Care.

14.4 Members confirmed the Hub was no longer active.

14.5 Councillor Mr Bright reported the DPC website was currently work in progress.

15 Accounts/Finance

15.1 To approve cheques for payment

ACCOUNTS FOR PAYMENT

01-Sep-17

100262	Harry Fitzgerald	£35.88
100263	Maureen Young	£147.91
100264	A Richards	£31.25
100265	Peter Holgate	£14.25
100266	Lisa Liggins	£1,125.12

15.2 To note bank reconciliation and cash book for July and August 2017

HSBC Community Account **July-17**

Balance per Bank Statement as at **July-17**

HSBC Community Account	26,587.69
HSBC BMM Account	35,042.10

Less Un-presented cheques as at July 2017 -100.00

cheque no: 100258 100.00

61,529.79

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

CASH BOOK

Opening Balance	65,267.32
Add: Receipts	1.15
Less: Payments	(3,738.68)
	<u>61,529.79</u>

HSBC Community Account

Aug-17

Balance per Bank Statement as at

Aug-17

HSBC Community Account	25,038.83
HSBC BMM Account	35,043.29

Less Un-presented cheques as at August 2017 -81.38

cheque no:	100262	35.88
	100264	31.25
	100265	14.25
		<u>60,000.74</u>

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

CASH BOOK

Opening Balance	61,529.79
Add: Receipts	1.19
Less: Payments	(1,530.24)
	<u>60,000.74</u>

- 15.3 Members agreed to consider and approve grant applications at the Parish Council meeting on 4 October 2017
- 15.4 Members resolved to increase the current charges for the Model Publication Scheme to 20p per copy
- 15.5 Members agreed to review the Clerk's Pension Scheme at the Parish Council meeting on 4 October 2017.

16 Training and Meetings

- 16.1 Next Planning Meeting Wednesday 20 September at 7.30pm in the Memorial Hall
- 16.2 Clerk attending **The Basics of Being a Clerk** on Tuesday 19th September 2017 at Sackville House, Brooks Close, Lewes

17 Information for Councillors (for noting or inclusion on future agenda)

18 Date of next meeting

18.1 The next Meeting of the Parish Council will be held on Wednesday 4 October 2017 at 7.30pm in the Memorial Hall.

Signed as a correct record:

Dated: