



Dormansland Parish Council

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Minutes of the 198th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 4 October 2017 in the Club Room, Dormansland Memorial Hall

1 Roll Call

1.1 Members present:

Councillor Mrs Maureen Young
Councillor Mr Harry Fitzgerald
Councillor Mr Peter Holgate
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright

1.2 Also in Attendance:

County Councillor Mrs Lesley Steeds, 2 representatives from Thakeham Homes and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Councillor Mr Neville Harrison.

3 Declarations of interest

There were no declarations of interest.

4 To receive minutes of the 197th meeting held on Wednesday 6 September 2017

- 4.1 It was resolved that the minutes of the 197th meeting held on 6 September 2017 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

5 Matters Arising from previous Minutes (not listed on the Agenda)

There were no matters arising from the previous minutes.

6 Presentation

Two Representatives from Thakeham Homes gave an informative presentation on their proposals for the redevelopment of Redhill Aerodrome.

7 To receive reports from County and District Councillors.

Report from County and District Councillor Mrs Lesley Steeds:

- At District Level there was little to report and all attention was focused on the Local Plan Consultations. Surrey are going to cut services even more in the next few months. The Government are not prepared to increase any funding to Surrey. Anything that isn't statutory will be cut.
- The build-outs in the Village are due to start on 23 October 2017.
- Councillor Mrs Steeds is still awaiting a start date from the contractors for the dropped kerb.

- Anita Guy at SCC has ordered the signs for Hollow Lane and Dormans Road.
- Councillor Mrs Steeds is attending a group meeting where David Hodge will be talking about funding so she hopes to know more after that meeting.
- She reported that some parishes are considering putting up their precepts in order to fund services/projects that SCC will no longer provide.
- Councillor Mrs Steeds will liaise with Angelo on vegetation issues which he may be able to resolve. **Councillor Mr Bright to update Councillor Mrs Steeds.**
- Surrey have viewed the ditch in West Street and have written to the resident giving her a list of what should be done. She has arranged to get a contractor in by the end of the month.
- A resident in The Platt has had a heavy goods vehicle reverse into her fence. Anita Guy has visited the road and will get the current “not suitable for heavy goods” sign repositioned from the middle of West Street to Jeddere Cottages and provide a new one to be put near St John’s Church.

Report from District Councillor Mrs Maureen Young

- Councillor Mrs Young had nothing to report this month.
- **Councillor Mrs Young to contact David Hicks for an update on Jeddere Cottages.**

CHAIRMAN SUSPENDED THE MEETING

8 Public Question Time

No members of the public were present.

THE MEETING TO BE RE-OPENED

9 Planning

- 9.1 Members approved the Minutes of the Planning Meeting held on Wednesday 20 September 2017.

10 Chairman’s Comments

There was no report from the Chairman this month.

11 Correspondence and Communication

Members noted receipt of the following correspondence:

Email received from resident concerning the sale of land at the Memorial Hall

Email from Farley Norman regarding Speedwatch sites

Invitation from Sussex Community Rail Partnership – Councillor Mr Bright attending.

12 Clerk’s Report

The Clerk reported on various tasks she had undertaken over the last few weeks. In particular since reporting an overgrown footpath in Mill Lane to Network Rail, the Clerk received a phone call from them informing her they had cleared the footpath along Mill Lane.

Having contacted SCC regarding the knocked down “no entry” sign the Clerk confirmed Surrey were going to get this replaced.

The Clerk contacted the High Weald re village entry signs and requested a quote from FILCRIS. The Clerk has sent an email and chasing phone call but to-date has had no response from them.

13 Neighbourhood Plan

- 13.1 Councillor Mr Fitzgerald has spoken to the Chairman of the Memorial Club and emailed the Trustee to ask if they would attend a meeting to discuss DPC’s proposals for the Hall. To date there has been no response to this email. Members discussed what impact the sale of the land may have on the DNP. It was agreed that DPC formally write to the Trustee and request she attend a meeting with DPC to discuss her intentions for the Memorial Hall. Heidi Brunsdon contacted the Clerk to ask for a copy of the draft plan. Members agreed that the Clerk could send Heidi a copy of the draft. **Clerk to email Heidi Brunsdon.**

13.2 No payments of expenses to approve.

14 Village Environment, Highways and Infrastructure

14.1 Members agreed to send a response on behalf of DPC to TDC on the TDC Local Plan Garden Village Sites by 9 October 2017.

14.2 It was agreed that DPC would not be contributing to road safety signs at Dormans Road and Hollow Lane.

14.3 Members approved to replace noticeboard in Dormans Park. **The Clerk to arrange.**

14.4 Members agreed to produce a leaflet about what DPC do and distribute to residents within the village. **The Clerk to produce.**

14.5 Members approved payment of £1,000 towards maintenance of the Lingfield & Dormansland Allotments at The Pollards.

14.6 Members agreed to contribute £4,000 to the dropped kerb in Dormans Road/Racecourse Road

15 Reports from representatives on outside bodies

15.1 Lingfield Library – Councillor Mrs Young had no further updates and was waiting to hear when the next meeting would be held.

15.2 Gatwick Airport –Councillor Mr Kaiser-Davies had nothing to report.

15.3 Community Care – Councillor Mrs Young has nothing to report and confirmed she has resigned from Meals on Wheels.

15.4 DPC website – Councillor Mr Bright confirmed this was still work in progress.

15.5 Speedwatch – Clerk to liaise with Farley Norman on potential Speedwatch sites.

16 Accounts/Finance

16.1 It was resolved to approve the following list of cheques for payment:

100267	SSALC Limited			£66.00
100268	BDO LLP			£240.00
100269	Lisa Liggins (Salary, Clerks and Office Expenses)			£1,274.81
100270	HM Revenue & Customs			£468.53
200001	Harry Fitzgerald - Mileage Expenses			£54.00
200002	Lingfield Parish Council			£1,000.00

16.2 Members noted bank reconciliation as at 30 September 2017

HSBC Community Account

Sep-17

Balance per Bank Statement as at

Sep-17

HSBC Community Account

53,804.73

HSBC BMM Account

35,044.48

88,849.21

The net balances reconcile to the Cash Book (receipts and payments) account for the month,
as follows:-

CASH BOOK

Opening Balance	60,000.74
Add: Receipts	30,001.19
Less: Payments	(1,152.72)
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	88,849.21

16.3 Annual Return and Notice of Conclusion of Audit 2016/17 – Members approved and accepted receipt of the certified annual return for 2016/17 from the external auditor and noted the issues arising.

16.4 The Parish Council agreed to award the following grants:

Dormansland Carnival Committee	£400
YWI Dormansland	£250
St Catherine’s Hospice	£500
St John the Evangelist Church	£2,000
Kent Air Ambulance	£250 (Agreed and paid in March 2017)
Dormansland School PTA	£200

16.5 Members approved for the Clerk to join the Local Government Pension Scheme with an effective date of April 2017. Members approved that both DPC and the Clerk’s contributions would be backdated accordingly.

17 Training and Meetings

17.1 Next Planning Meeting Wednesday 18 October at 7.30pm in the Memorial Hall

18 Information for Councillors (for noting or inclusion on future agenda)

19 Date of next meeting

19.1 The next Meeting of the Parish Council will be held on Wednesday 1 November 2017 at 7.30pm in the Memorial Hall.

Signed as a correct record:

Dated: