



Dormansland Parish Council

Parish Clerk – Lisa Liggins
Lemorne, 87 Lingfield Road, Edenbridge,
Kent TN8 5DY
Tel – 01732 866149
Email – dormansclerk@outlook.com
Website – www.dormansland.org.uk

Minutes of the 199th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 1 November 2017 in the Main Hall, Dormansland Memorial Hall

1 Roll Call

1.1 Members present:

Councillor Mrs Maureen Young
Councillor Mr Harry Fitzgerald
Councillor Mr Peter Holgate
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright

1.2 Also in Attendance:

County Councillor Mrs Lesley Steeds, 2 members of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Councillor Mr Neville Harrison.

3 Declarations of interest

There were no declarations of interest.

4 To receive minutes of the 198th meeting held on Wednesday 4 October 2017

4.1 It was resolved that the minutes of the 198th meeting held on 4 October 2017 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

5 Matters Arising from previous Minutes (not listed on the Agenda)

There were no matters arising from the previous minutes.

6 To receive reports from County and District Councillors.

Report from County and District Councillor Mrs Lesley Steeds:

- County Report – Councillor Mrs Steeds met with the High Weald Advisory Committee who asked what was happening with the gateway signs for Dormansland. The Clerk confirmed she had already liaised with the High Weald, Phillipa Gates and Alison Sheard at SCC. Surrey had a number of issues with the signs and it appeared this was currently on hold. **Clerk to email Councillor Mrs Steeds with correspondence between SCC and The Clerk. Councillor Mrs Steeds to follow this up with Phillipa Gates.**
- Councillor Mrs Steeds asked SCC to look at the condition of verges by Jeddere Cottages which needed attention. The kerbs, drainage and hedges have now been cleared and tidied up.
- The ditch at West Street has still not been cleared and Ben Crampin of SCC will be contacting the owner again. **Councillor Mrs Steeds to report once she has further information from Ben.**

- Councillor Mrs Steeds will arrange to see when Steve Cunner is free to meet and discuss flooding at The Old Dairy.
- Angelo Lamprou has been asked to cut back foliage covering the “give way” sign along Hollow Lane however it was suggested that DPC ask the resident to cut that back. Councillor Mrs Steeds reported a new (give way) sign was being erected on the opposite side of the road.
- Councillor Mrs Steeds is meeting with Martin Fisher and will be asking whether CIL monies can be put towards a speed table at the Memorial Hall crossroads. She asked whether DPC could contribute towards it. The cost is approximately £24,000 plus an engineer’s survey of an extra £3,000-4,000
- Councillor Mrs Steeds has approached the police asking them to ask SCC to put the street lights back on in certain roads. This has now been done in Drivers Mead and Gun Pit Road.
- Members noted the give way sign at the crossroads of Dormans Station Road had not been cleared and is still obscured. Councillor Mrs Steeds reported that Angelo had said this had been done. **Councillor Mrs Steeds to contact Angelo and request this be cleared.**

Report from District Councillor Mrs Maureen Young

- Councillor Mrs Young met with Martin Fisher and talked about the Garden Villages. It was discussed, hypothetically, that if a Garden Village did not go ahead TDC have made an allocation of a further 500 new homes to be built in Dormansland.
- Jeddere Cottages residents have improved the site and complied with district council rules.
- It was noted a planning application has been put in at land at West Street for 26 houses.
- Meeting with TDC in 2 weeks’ time to discuss grass cutting.
- Councillor Mrs Young reported there has been a rise in crime problems in Lingfield.

CHAIRMAN SUSPENDED THE MEETING

7 Public Question Time

A member of the public expressed a concern with the current 50mph speed limit along Haxted Road. Residents have been in touch with Surrey Highways and they have said that until there is a fatal accident they will do nothing. Two months ago there was a fatal accident. Councillor Mrs Steeds has given the names of contacts at Surrey for the resident to communicate with. Councillor Mrs Steeds will also follow this up. The resident reported that a speed surveys had been carried out along the road last year but and there have been 10 accidents within the last 18 months due to speed.

Jane Vogt gave an informative speech regarding the noise abatement policy to be lifted to allow a trial of 8nml joining point at night as well as during the day. She believes the noise will have a big impact on the Parish. She is concerned that our representative on the NMB who are supported by HW are pushing for this and that may open the floodgates with these discussions.

Jane suggested that DPC should send a letter of objection to the Chairman of The High Weald and it may also be beneficial for DPC to join CAGNE. **Clerk to send letter of objection from DPC to Chair at The High Weald.**

THE MEETING TO BE RE-OPENED

8 Planning

- 8.1 Members approved the Minutes of the Planning Meeting held on Wednesday 18 October 2017.
- 8.2 Members reviewed planning application TA/2017/1921. Members agreed they would not object to this application subject to highways and in accordance with their previous responses. **The Clerk to look at previous decisions of applications from DPC and email to members for review. Members agreed no objection subject to Highways Report. Members to consider rider to request CIL monies on each newbuild application.**

9 Chairman’s Comments

Councillor Mrs Young and Councillor Mr Bright spent the day planting daffodil bulbs throughout the village.

10 Correspondence and Communication

Members noted receipt of the following correspondence:

Email from Sarah Stokes re Y6 monthly litter collection – **Clerk to contact with Sarah Stokes**

Email from resident regarding drainage issues in West Street

Facebook message re Dormansland Pre-School - **Clerk responded and awaiting further information**

Letter from St John, The Evangelist, Dormansland

Letter from St Catherine's Hospice

11 Clerk's Report

The Clerk reported she has liaised with Phillipa Gates regarding the new village signage which has proved problematic with various restrictions imposed by SCC. **Councillor Mrs Steeds will contact Phillipa Gates to see what is happening at SCC.**

The Clerk has contacted Anne van Vliet regarding hire of the Parish Room for DPC meetings. Anne has confirmed that we can book this and the Clerk has provided her with dates for 2018.

Clerk contacted TDC regarding Y6 litter collection who said they were happy to provide 6 high viz jackets, litter pickers and bags. **Clerk to contact Sarah Stokes**

Further emails to David Curl re yellow lines at Mutton Hill.

Received confirmation from Jonathan Wells at Groundwork that DPC have an extension until 31 December 2017

The Clerk reported that glass had been smashed on the slide in recreation ground. She contacted TDC who have visited the site and cleared this.

Clerk to find out if grants can only be issued once a year -

12 Neighbourhood Plan

12.1 Councillor Mr Holgate updated members on current position and reported he has been liaising with Jon Dowty. Progress is being made on the plan. Jon should be sending the Clerk an estimate of his fees to finish the plan before the end of December 2017.

12.2 There were no payments of expenses to approve.

13 Village Environment, Highways and Infrastructure

13.1 Dormansland Primary School Year 6 Litter Collection

The Clerk to contact Sarah Stokes and inform her that TDC were happy with the proposal and have offered to provide necessary equipment.

13.2 Update on dropped kerb at junction of Dormans Road/Racecourse Road

Members noted the dropped kerbs have now been completed.

13.3 Update on street calming in the High Street

Members noted the first build out has been completed and work is now being carried out on the second.

13.4 Update on Mutton Hill yellow line painting

Members agreed to await the return of Councillor Mr Harrison from his holiday so this can be discussed. **Clerk to liaise with David Curl.**

13.5 Dormansland Memorial Hall

Members discussed the current situation.

13.6 Falacre

Members noted that no CIL monies were made available on the above new builds.

14 Reports from representatives on outside bodies

14.1 Lingfield Library

Councillor Mrs Young to attend a meeting in the next couple of weeks and will report after.

14.2 Gatwick Airport

Discussed during public question time. **Clerk to send letter of objection from DPC to Chair at The High Weald. Join CAGNE**

14.3 DPC website

Further progress has been made since the last meeting and the new website is nearing completion.

15 Accounts/Finance

15.1 It was resolved to approve the following list of cheques for payment:

200003	Dormansland Carnival Committee	£400.00
200004	YWI Dormansland	£250.00
200005	St Catherine's Hospice	£500.00
200006	Dormansland School PTA	£200.00
200007	St John the Evangelist Church	£2,000.00
200008	Surrey County Council	£4,000.00
200009	SSALC Limited	£72.00
200010	Oneill Homer - CANCELLED	£1,320.00
200011	rCOH	£1,320.00
200012	Maureen Young	£66.00
200013	Sheila Munday	£20.00
200014	Lisa Liggins (October Salary)	£1,047.72
200015	Lisa Liggins - Clerks Expenses	£47.70
200016	Lisa Liggins - Office Expenses	£62.78

15.2 Members noted bank reconciliation and cash book as at 31 October 2017

HSBC Community Account		Oct-17				
Balance per Bank Statement as at		Oct-17				
	HSBC Community Account					50,267.63
	HSBC BMM Account					35,045.63
Less unrepresented cheques as at 26/10/2017						-6,742.00
200003	Dormansland Carnival Committee					
200004	YWI Dormansland					
200005	St Catherine's Hospice					
200006	Dormansland School PTA					
200008	Surrey County Council					
200009	SSALC Limited					
200011	rCOH Limited					
						78,571.26
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-						
CASH BOOK						
Opening Balance						88,849.21
Add: Receipts						1,594.99
Less: Payments						(11,872.94)
						78,571.26

15.3 Members agreed to consider items for inclusion in the budget for 2018/19 and further discuss in

December's meeting. **Clerk to email previous budgets to Members.**

- 15.4 Members noted Dormansland Pre- School's request for a contribution to new outdoor equipment. **Clerk awaiting further information from DPS.**
- 15.5 Members discussed whether the deadline for grant applications was a decision made by DPC in the past or whether this is something that has to be abided by. **Clerk to liaise with other parishes to see how they put in place grant application deadlines.**

16 Training and Meetings

- 16.1 **Members approved** the relocation of both Full Parish Council and Planning Committee Meetings to The Parish Rooms with effect from January 2018
- 16.2 Next Planning Meeting Wednesday 15 November 2017 at 7.30pm in the Memorial Hall
- 16.3 Councillor Mr Bright to attend Safe Drive Stay Alive Presentation Thursday 2 November at Dorking Halls
- 16.4 Councillor Mr Bright to attend Planning/Training Wednesday 29 November 2017 at 7pm, Centenary Hall, Smallfield

17 Information for Councillors (for noting or inclusion on future agenda)
Review DPC's policy on Grants.

18 Date of next meeting

- 19.1 The next Meeting of the Parish Council will be held on Wednesday 13 December 2017 at 7.30pm in the Memorial Hall.

Signed as a correct record:

Dated: