



## Dormansland Parish Council

Parish Clerk – Lisa Liggins  
Lemorne, 87 Lingfield Road, Edenbridge,  
Kent TN8 5DY  
Tel – 01732 866149  
Email – [dormansclerk@outlook.com](mailto:dormansclerk@outlook.com)  
Website – [www.dormansland.org.uk](http://www.dormansland.org.uk)

### Minutes of the 200<sup>th</sup> Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 13 December 2017 in the Club Room, Dormansland Memorial Hall

---

#### 1 Roll Call

##### 1.1 Members present:

Councillor Mrs Maureen Young  
Councillor Mr Harry Fitzgerald  
Councillor Mr Peter Holgate  
Councillor Mr Neville Harrison  
Councillor Mr Guy Kaiser-Davies  
Councillor Mr David Bright

##### 1.2 Also in Attendance:

4 members of the public and the Clerk.

#### 2 Apologies for Absence

Apologies were received and accepted from County Councillor Mrs Lesley Steeds.

#### 3 Declarations of interest

There were no declarations of interest.

#### 4 To receive minutes of the 199<sup>th</sup> meeting held on Wednesday 1 November 2017

4.1 It was resolved that the minutes of the 199<sup>th</sup> meeting held on 1 November 2017 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

#### 5 To receive reports from County and District Councillors

Report from District Councillor Mrs Maureen Young:

- The majority of meetings at Tandridge have been in relation to Garden Villages.
- Tandridge have received an application from Network Rail to build another bridge over the railway line at Lingfield Station. A meeting took place and the full Committee agreed that the original footpath crossing should be reinstated. The application from Network Rail to build a new bridge was refused.
- It has been agreed that the speed limit along Haxted Road will be reduced from 50mph to 40mph.
- A letter has been received from a resident in Hollow Lane regarding speeding along this road. They felt there should be a police presence to reduce the speeding. They complained that signs were dirty and foliage was covering them. Councillor Mrs Young is proposing to meet with the resident to review the situation.

#### ***CHAIRMAN SUSPENDED THE MEETING***

#### 6 Public Question Time

A resident from West Street expressed concerns regarding overgrown hedges along West Street. **Councillor Mrs Young will speak to County Councillor Mrs Steeds about the hedge. The Clerk to report this to Surrey County Council.**

Residents aired concerns over a pallet of roof tiles that are dangerously protruding onto the road from a resident currently refurbishing his house. **Councillor Mr Fitzgerald to contact the owner.**

The pathway along Dormans Road has hedges protruding across it. The hedge is moving out across the pathway and there is not enough room to walk onto the footpath. **Councillor Mrs Young will look at this and the Clerk will write to the owner.**

Residents were concerned about the fly tipping in the field opposite Jeddere Cottages. **Councillor Mrs Young will speak to the fly tipping department at Tandridge District Council.**

Residents asked whether any decision had been made on the application at West Street. DPC members confirmed no further information had been received to-date. It was agreed a request should be made to TDC asking for the decision to be put forward to Committee. The Clerk had contacted the planning officer who explained this could not be done at the request of the Parish Council and must be made at district council level. Councillor Mrs Young reported Councillor Mrs Steeds will be asking for it to go to Committee when the time comes for a decision to be made. Members believed it should be done asap. **Councillor Mrs Young to check this with Councillor Mrs Steeds.**

### **THE MEETING TO BE RE-OPENED**

#### **7 Planning**

- 7.1 Members approved the Minutes of the Planning Meeting held on Wednesday 15 November 2017.

#### **8 Chairman's Comments**

Councillor Mrs Young updated members on the current situation regarding Christmas lights/tree at Potters Stores and confirmed the Christmas tree will now be displayed on the green at Newhache. Members to send the Clerk dates for a DPC meal in January.

#### **9 Correspondence and Communication**

Members noted receipt of correspondence which has been previously circulated to all members. **Clerk to get an update on the White House application.**

#### **10 Clerk's Report**

The Clerk put forward a suggestion of holding an "open clinic" on a quarterly basis to allow residents to meet with 1-2 councillors plus the Clerk to discuss any issues they may have.

The Snow Angels contacts have been updated. **Clerk to ask TDC if there is a refresher course for using equipment/correct methods.**

Sarah Stokes has liaised with TDC for the Y6 litter collection which will be going ahead.

Clerk has received a reminder from Groundworks regarding the DNP grant expiry. The Clerk has contacted Jon Dowty and asked for his invoices.

#### **11 Neighbourhood Plan**

- 11.1 Councillor Mr Holgate updated members on the current position and reported he has been liaising with Jon Dowty. Jon confirmed they are making considerable progress on the plan and it should be finished by the end of December.

- 11.2 There were no payments of expenses to approve.

#### **12 Village Environment, Highways and Infrastructure**

- 12.1 Outdoor Gym Equipment - Members discussed whether this was something residents would be interested in and should be included in the budget.

- 12.2 Update on Mutton Hill - Members discussed David Curl's email of 7 December 2017 and disagreed with his suggestions. **Clerk to send a response to David Curl's email of 7 December 2017 asking that a section of yellow lines be removed.**

- 12.3 Dormansland Memorial Hall - Members discussed the current situation regarding Trustees of the Memorial Hall and agreed to seek legal advice for further clarification.

- 12.4 Grass Cutting - Councillor Mrs Young reported there is no information from Tandridge regarding grass cutting and this is still being considered. **Clerk to contact Steve Hyder for an update.**

### 13 Memorial for Lynn Blake

Members wish to put a plaque on a bench subject to Rob's approval. The Carnival Committee would like to put a bench in the recreation ground and suggested a plaque on their bench. Members felt the bench and plaque should be provided by the Parish Council. If this could not be positioned in the recreation ground then the village Primary School may be a second option. **Clerk to contact the Carnival Committee. Councillor Mrs Young to speak to TDC to see if they agree to a new bench put in the recreation ground. Plaque for the Beacon to be ordered too.**

### 14 Reports from representatives on outside bodies

#### 14.1 Lingfield Library

Councillor Mrs Young to attend a meeting on 14 December and will report thereafter.

#### 14.2 Gatwick Airport

**Members agreed there was no need for DPC to join the CAGNE forum at this time.**

#### 14.3 DPC website

Further progress has been made. Roger, Councillor Mr Bright and the Clerk to arrange a Skype meeting to finish of final arrangements.

### 15 Accounts/Finance

#### 15.1 Members approved all cheques for payment:

ACCOUNTS FOR PAYMENT				
01-Dec-17				
200017	Adam Neill			£165.00
200018	Surrey Hills Solicitors			£889.20
200019	British Legion			£20.00
200020	Lisa Liggins - November Salary			£965.84
200021	Lisa Liggins - Clerk Expenses			£37.80
200022	Lisa Liggins - Office Expenses			£58.44
200023	Noticeboards Online			£708.75
200024	Maureen Young			£29.00
200025	Harry Fitzgerald			£54.00
200026	Maureen Young			£290.45
200027	Adam Neill			£120.00
200028	The Surrey Pension Fund			£1,914.79
200029	Page Computer Co Ltd			£42.00
200030	Dormansland Pre-School			£500.00

#### 15.2 Members approved the bank reconciliation and cash book as at 30 November 2017

<b>HSBC Community Account</b>		<b>Nov-17</b>				
Balance per Bank Statement as at		<b>Nov-17</b>				
	HSBC Community Account					41,707.41
	HSBC BMM Account					35,045.63
Less unrepresented cheques as at 26/11/2017						-270.00
200003	Dormansland Carnival Committee					
200019	British Legion					
						<u>76,483.04</u>

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-						
<b>CASH BOOK</b>						
Opening Balance						78,571.26
Add: Receipts						237.78
Less: Payments						(2,326.00)
						<u>76,483.04</u>

- 15.3 Members discussed and approved the budget for 2018/19. Members agreed to include £4,000 for village signage to the budget. The lower end of Farthingdale Green was also something for consideration. Members estimated a cost of £20,000-£30,000. **Councillor Mrs Young to speak to Councillor Mrs Steeds re strategy for this.** Members approved a precept of £45,000 for 2018/2019.
- 15.4 Members approved a grant of £500 for Dormansland Pre-School.
- 15.5 Members agreed the deadline for grant applications should be changed to become more flexible. A maximum spend of £1,500 each quarter was approved and any grant money not spent in a quarter would be rolled forward to the next but any unspent money at the end of the financial year would not be carried forward. **Clerk to advertise change in grant deadlines.**

## 16 Training and Meetings

- 16.1 Next Planning Meeting Wednesday 20 December 2017 at 7.30pm in the Memorial Hall
- 16.2 Councillor Mr Fitzgerald and The Clerk attending General Data Protection Regulation Compliance Training on Tuesday 30 January 2018 at Bletchingly Golf Club, Church Lane, Redhill RH1 4LP

## 17 Information for Councillors (for noting or inclusion on future agenda)

Include information in the Village Voice regarding the salt box along Station footpath. For use by the public when required.

## 18 Date of next meeting

- 18.1 The next Meeting of the Parish Council will be held on Wednesday 10 January 2018 at 7.30pm in The Parish Rooms.

**Signed as a correct record:**

**Dated:**