



## Dormansland Parish Council

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### Minutes of the 202<sup>nd</sup> Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 7 February 2018 in The Parish Rooms, The Platt, Dormansland RH7 6RA

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#### 1 Roll Call

##### 1.1 Members present:

Councillor Mrs Maureen Young  
Councillor Mr Harry Fitzgerald  
Councillor Mr Peter Holgate  
Councillor Mr Neville Harrison  
Councillor Mr Guy Kaiser-Davies

##### 1.2 Also in Attendance:

County Councillor Mrs Lesley Steeds, 1 member of the public and the Clerk.

#### 2 Apologies for Absence

Apologies were received and accepted from Councillor Mr David Bright

#### 3 Declarations of interest

Councillor Mr Fitzgerald declared an interest in clause 12.2.

#### 4 To receive minutes of the 201<sup>st</sup> meeting held on Wednesday 10 January 2018

4.1 It was resolved that the minutes of the 201<sup>st</sup> meeting held on 10 January 2018 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

#### 5 To receive reports from County and District Councillors

##### Report from District Councillor Mrs Young

Councillor Mrs Young attended a Community Services meeting at TDC regarding the current services provided by Biffa and the terms of their contract. Tandridge are proposing to enter into a new contract with Amey L.G Limited who carry out refuse collection for other councils. The Committee want this contract to go out to tender because they believe Biffa provide an excellent service and do not feel there is any justification for switching companies. There will be a meeting on 1 March 2018 where a vote will take place and the Committee will be pressing for this to go out to tender. Members agreed that Biffa provided an excellent service and should the decision be made by TDC that this does not go out to tender DPC will write to Tandridge and express their concerns.

Councillor Mrs Young and Councillor Mrs Steeds have dealt with the hedges in West Street and drainage around Dairy Mews.

##### Report from County Councillor Mrs Steeds

County Councillor Mrs Steeds has asked Highways to put in double yellows around the second build out in the high street and David Curl will be putting this on his parking review.

No further decisions have been made regarding the Local Plan.

West Sussex are building approximately 1000 houses in Felbridge near the A264/A22 junction which is set to have a major impact. Surrey Highways reported that if a Garden Village was built on the Blindley Heath or Godstone site this would not affect the junction. Felbridge Council are arguing that

the report Surrey Highways have written to TDC is not giving correct information regarding the impact of further traffic at that junction.

SCC are writing a new schedule for gritting routes and will be looking at taking roads off the current gritting list. They are requesting justification for every road they treat and details of how it meets their policy. If it doesn't meet the policy then it won't be treated. Parish councils have to say where they want the gritting. **Clerk to check website and see which roads are listed - members to identify and justify any other roads for salting.**

Steve Cunnah from SCC came to look at the flooding issues at The Old Dairy. He is going to ask the flooding team to look at getting the drains rodded through.

Councillor Mrs Steeds has used the rest of her allowance to get the foliage and trees cut back at the end of West Street/Jeddere Cottages.

Zeena Curry is trying to raise money for the speed table on safety grounds but at the moment Councillor Mrs Steeds has had no news back on this.

There has been more cutting back of trees/hedges at Mutton Hill and Station Road and the road signs are going to be cleaned.

SCC will come and look at the issue of water across Sandhawes Hill and the barriers on the verges have been removed.

SCC have confirmed that the strip of hedges along West Street belong to them.

#### ***CHAIRMAN SUSPENDED THE MEETING***

#### **6 Public Question Time**

A resident expressed his concern about a black car being parked at the bottom of West Street which is near the corner and hazardous to turning in and turning out.

**Councillor Mrs Young will have a look at the road to see whether yellow lines should be extended.**

#### ***THE MEETING TO BE RE-OPENED***

#### **7 Planning**

7.1 Members approved the Minutes of the Planning Meeting held on Wednesday 17 January 2018.

7.2 Application 2018/88/NC

The application address is incorrect and should not be addressed as Starline Farm. Councillor Mrs Young has been down to the site and spoken with neighbouring residents. The residents are unhappy with the application and will be putting in their objections. Members agreed that to their knowledge the buildings had not been used for agricultural purposes for at least 20 years. B1 units would increase traffic down a narrow unmade road. DPC agreed not to make any comment at this time and Councillor Mrs Young suggested that residents write to TDC with their concerns.

#### **8 Chairman's Comments**

The Chairman has met with Adam Neill regarding repairing the noticeboard. Members approved to pay Adam £241 to repair the parish noticeboard in the Recreation Ground. **Clerk to email Adam and confirm he can proceed**

Councillor Mrs Young has tried to contact Rob Blake regarding a memorial for Lynn but unfortunately has still not been able to get hold of him.

#### **9 Correspondence and Communication**

Members noted receipt of correspondence which has been previously circulated to all members including:

16 January 2018 - Email from SALC advertising two vacancies for Directors to Surrey ALC Ltd

16 January 2018 - Email from SALC re change of external auditors for all smaller local authorities from BDO to PKF Littlejohn

24 January 2018 - Email received from Chartwell Properties asking for update on DNP

6 February 2018 - Email received from David Curl with revised proposal for line painting in Mutton Hill

## 10 Clerk's Report

The Clerk reported the following:

- Has chased TDC re memorial bench and grass cutting.
- Emailed Philippa Gates at SCC re signage for the village.
- Chased up SCC on gully clearing and drainage clearing.
- Contacted SCC regarding overgrown hedges along West Street and SCC replied to say there appeared to be no vegetation at the location. **Councillor Mrs Young to contact Mrs Steeds.**

## 11 Neighbourhood Plan

11.1 Councillor Mr Holgate updated members on the current position and reported he has been liaising with Jon Dowty. The final draft plan is very nearly completed. Councillor Mr Holgate to update Jon Dowty re the Memorial Hall and how this will now fit into the plan. Millwood Homes have asked if the Parish Council wish to meet with them to hear their proposal for West Street. **Members agreed not to meet with the developers.**

11.2 Approved payment to AiRS for £897.00

## 12 Village Environment, Highways and Infrastructure

12.1 To receive update on Mutton Hill yellow line painting

Members approved the revised proposal from David Curl but do not agree to pay £1,500 in order to implement the restrictions more quickly.

12.2 To discuss Dormansland Memorial Hall

Members discussed the outcome of the public meeting held on Thursday 1 February 2018. Four new trustees have been appointed who will be liaising with the Charity Commission.

Members agreed that Councillor Mr Fitzgerald would give a progress report every couple of months.

12.3 To receive update on grass cutting

Nothing further to report. SCC and TDC are still in discussions. Clerk reported she is waiting to hear back from Piers Mason.

## 13 Reports from representatives on outside bodies

13.1 Lingfield Library

Councillor Mrs Young attending a meeting. SCC have decided that all other libraries will be protected and they will not be opening any new community libraries in the future. Library take up at Lingfield has gone down although there are plenty of volunteers and it is well staffed.

13.2 Gatwick Airport

Nothing to report.

## 14 Accounts/Finance

14.1 Members approved all cheques for payment:

200043	SSALC Limited		£115.20
200044	Lisa Liggins - January Salary		£965.64
200045	Lisa Liggins - Clerks Expenses		£57.60
200046	Lisa Liggins - Office Expenses		£53.82
200047	Action in Rural Sussex		£897.00
200048	Society of Local Council Clerks		£147.00

14.2 Members approved the bank reconciliation and cash book as at 31 January 2018

<b>HSBC Community Account</b>		<b>Jan-18</b>				
Balance per Bank Statement as at		<b>Jan-18</b>				
	HSBC Community Account					26,280.49
	HSBC BMM Account					35,050.77
Less unpresented cheques as at 26/01/2018						-534.00
200004	YWI Dormansland					
200040	Nigel Hewitt					
200042	RH7 History Group					
						<u>60,797.26</u>
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-						
<b>CASH BOOK</b>						
	Opening Balance					70,394.13
	Add: Receipts					2.08
	Less: Payments					(9,598.95)
						<u>60,797.26</u>

14.3 Members approved to contribute £200 to Roz and Max Blake who will be running the VLM in aid of St Catherine’s Hospice.

**15 Annual Parish Assembly**

Members agreed to ask one of the following to be a speaker at the next APA - David Parker, Janet Bateson or David Hodge. **Clerk to make contact.**

**16 Training and Meetings**

16.1 Next Planning Meeting Wednesday 21 February 2018 at 7.30pm in The Parish Rooms

16.2 Councillor Mr Fitzgerald and The Clerk gave feedback from the GDPR training. It was recommended that all members have some kind of training. It has been suggested a few councils try and get together and hold a presentation for members to attend.

**17 Information for Councillors** (for noting or inclusion on future agenda)

**18 Date of next meeting**

18.1 The next Meeting of the Parish Council Wednesday 7 March 2018

**Signed as a correct record:**

**Dated:**