



Dormansland Parish Council

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Minutes of the 201st Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 10 January 2018 in The Parish Rooms, The Platt, Dormansland RH7 6RA

1 Roll Call

1.1 Members present:

Councillor Mrs Maureen Young
Councillor Mr Harry Fitzgerald
Councillor Mr Peter Holgate
Councillor Mr Neville Harrison
Councillor Mr David Bright

1.2 Also in Attendance:

4 members of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Councillor Mr Guy Kaiser-Davies and County Councillor Mrs Lesley Steeds.

3 Declarations of interest

There were no declarations of interest.

4 To receive minutes of the 200th meeting held on Wednesday 13 December 2017

4.1 It was resolved that the minutes of the 200th meeting held on 13 December 2017 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

5 To receive reports from County and District Councillors

Report from County Councillor Mrs Lesley Steeds received via email in her absence:

“Apologies for this evening but it clashes with an ESCA meeting. As far as I am aware the back log of items needing attention by SCC have been dealt with or are on order, i.e. the HGV signs for the Jeddere Cottages end of West Street and the St John's end of the Platt. If Parish have any other issues that need attention by Surrey perhaps Lisa could e-mail them to me.

The outstanding big issue is the speed table at the cross roads. It has been muted that Parish would be prepared to pay towards the cost if Surrey can find some funding from elsewhere. As the cost now seems to have risen from £25000 to around £45000 I don't hold out much hope unless a substantial amount can be found from Parish funds. Perhaps Parish can let me know what that amount would be so that I can take the matter further. I will have had a meeting with Highways today and will raise the issue again. Regards Lesley”

Councillor Mrs Steeds has had a meeting with Surrey County Council and Zeena Curry has responded and reported that SCC do not have any funds put aside for this scheme however it will be put on the high priority list.

Councillor Mrs Young confirmed members had not agreed to pay half the costs although Councillor Mr Fitzgerald had said on a personal level that perhaps the Parish Council may be willing to contribute half (had the costs remained at £25,000).

Councillor Mrs Young will be attending a meeting with SCC on 26 January 2018 and will speak to Zeena Curry for more information.

Report from District Councillor Mrs Maureen Young:

Councillor Mrs Young noted it has been a quiet December and had nothing to report from Tandridge. She has spoken with a resident in Mutton Hill regarding the yellow line painting and relayed his concerns to members.

Councillor Mr Holgate asked Councillor Mrs Young to find out from Surrey what the situation was with regards to Mr Hitchen's promise of a report on HGVs in the village. **Councillor Mrs Young confirmed she would ask.**

CHAIRMAN SUSPENDED THE MEETING

6 Public Question Time

A member of the public reported a protruding hedge behind Kinnibrugh Drive/ Dormans Road which was forcing people to walk into the road. **Clerk to contact Mr Durkin at TDC.**

Outside of Potters Stores is a hatched white line on the road that drivers appear to be parking on which is preventing the build-out from being seen. A resident suggested taking photographs. **Councillor Mrs Young to speak with Councillor Mrs Steeds to see if the traffic warden could visit. Clerk to put a note in the Village Voice asking people to be mindful of where they park.**

A member of the public asked whether the application at West Street had been referred to the planning Committee. **As District Councillor, Mrs Young to contact the planning officer and ask that this application be referred to Committee.**

THE MEETING TO BE RE-OPENED

7 Planning

7.1 Members approved the Minutes of the Planning Meeting held on Wednesday 20 December 2017.

8 Chairman's Comments

The Chairman had no comments.

9 Correspondence and Communication

Members noted receipt of correspondence which has been previously circulated to all members.

- Letter from RH7 History Group asking for £100 grant to assist covering cost of staging biennial exhibition. **Members approved a grant of £100 to the RH7 History Group.**
- Invoice from Hewitts - £184 for external socket at Potters Stores. **Members approved payment.**
- Invitation from Surrey Clubs for Young People to a reception to celebrate Surrey Clubs for Young People National Boxing Champions and Volunteer Awards on 18 April 2018.
- Newsletter from Surrey Clubs for Young People
- Letter from Surrey County Council – Public Footpath 381 (Lingfield) and (Dormansland) Temporary Prohibition has been extended.

10 Clerk's Report

The Clerk reported the following:

- Placed a public notice re the Memorial Hall in the Newspaper/internet/website/ noticeboards.
- An email has been sent to David Curl regarding the yellow lines at Mutton Hill and we await his response. **Clerk to chase David Curl.**
- Liaised with the Carnival Committee and it was agreed the Parish Council should provide the bench and memorial plaque for Lynn Blake. The Carnival Committee were still keen to purchase a bench and Herbie has contacted Steve Hyder for confirmation that 2 benches are acceptable.
- Contacted Surrey regarding overgrown hedges along West Street and SCC replied to say there appeared to be no vegetation at the location. **Councillor Mrs Young to contact Mrs Steeds.**

- TDC have been contacted regarding grass cutting. Piers Mason was picking this up from Paul and Steve and was going to get back to the Clerk by the end of December. **The Clerk to chase.**
- Contacted TDC planning officer regarding the White House, Moor Lane and confirmed a Section Notice 330 has been sent to the owners.
- Email received from Councillor Mrs Steeds to confirm the vegetation covering the give ways signs by Dormans Station Road and Mutton Hill has been cut back.
- Contacted Surrey re blocked drainage in the village and further chased the broken manhole cover in Hollow Lane.

11 Neighbourhood Plan

- 11.1 Councillor Mr Holgate updated members on the current position and reported he has been liaising with Jon Dowty. The draft plan has not yet been received. **Clerk to contact Jon Dowty for an update.**
- 11.2 Approved payment of £6,990 to RCOH Ltd.

12 Village Environment, Highways and Infrastructure

- 12.1 To receive update on Mutton Hill yellow line painting
Clerk confirmed an email was sent to David Curl on 15 December 2017 with DPC's proposal to change the positioning of the lines. **Clerk to chase David Curl for his response.**
- 12.2 To discuss Dormansland Memorial Hall
There is an AGM at Memorial Hall on Friday 12 January 2018. Councillor Mr Fitzgerald will be attending and shall report back to members. Members agreed to put forward their case at the public meeting on Thursday 1 February 2018 for the Parish Council to become Sole Trustee of the Memorial Hall.
- 12.3 To receive update on grass cutting
Councillor Mrs Young will be attending a meeting on 31 January 2018 to discuss the plans for grass cutting.
- 12.4 Potters Stores
Members agreed to pay the invoice for installation of an external socket outside Potters Stores. The lights purchased for Potters Stores were not used and Councillor Mrs Young will retain these at her home. She has one large set of outside lights and one smaller set of tree lights. The lights will be used in the village for Christmas 2018 and beyond.
- 12.5 To agree replacement/repair of Parish noticeboard at the recreation ground
Members agreed for Adam Neill to repair the noticeboard at the recreation ground.

13 Reports from representatives on outside bodies

- 13.1 Lingfield Library
Councillor Mrs Young reported the meeting before Christmas was cancelled and has been rescheduled for Friday 12 January where the Surrey Budget for the running of the library will be discussed. Councillor Mrs Young will report back after the meeting.
- 13.2 Gatwick Airport
No report was received.
- 13.3 DPC website
Councillor Mr Bright noted that no progress had been made over Christmas but that the current website was up to-date.

14 Accounts/Finance

- 14.1 Members approved all cheques for payment:

200031	Lisa Liggins - December Salary	£1,085.47
200032	Adam Neill	£11.93
200033	Dormansland Memorial Club	£227.00
200034	Peter Holgate (Mileage)	£18.90
200035	Lisa Liggins - Office Expenses	£228.86
200036	Lisa Liggins - Clerks Expenses	£43.20
200037	Lisa Liggins - (Kent & Sussex Courier Public Meeting advert)	£333.72
200038	HM Revenue & Customs (Oct-Jan)	£477.17

200039	RCOH Ltd	£6,990.00
200040	Nigel Hewitt	£184.00
200041	Surrey Hills Solicitors LLP	£1,214.40

14.2 Members approved the bank reconciliation and cash book as at 31 December 2017

PREPARED BY: Lisa Liggins					
APPROVED BY:					
				£	£
HSBC Community Account		Dec-17			
Balance per Bank Statement as at		Dec-17			
	HSBC Community Account				38,895.53
	HSBC BMM Account				35,048.69
Less unpresented cheques as at 26/12/2017					-3,550.09
200004	YWI Dormansland				
200028	The Surrey Pension Fund				
200029	Page Computer Co. Ltd				
200031	Lisa Liggins - salary				
200032	Adam Neill				
200033	Dormansland Memorial Club (insurance)				<u>70,394.13</u>
200034	Peter Holgate - Mileage				
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-					
CASH BOOK					
Opening Balance					76,483.04
Add: Receipts					3.06
Less: Payments					(6,091.97)
					<u>70,394.13</u>

14.3 Further to the full parish meeting in November 2017, members agreed to revise the precept for 2018/19 and increase it to £55,000 amend their previous decision . The current situation of the Memorial Hall must be taken into account.

15 Training and Meetings

15.1 Next Planning Meeting Wednesday 17 January 2018 at 7.30pm in The Parish Rooms

15.2 Councillor Mr Fitzgerald and The Clerk attending General Data Protection Regulation Compliance Training on Tuesday 30 January 2018 at Bletchingley Golf Club, Church Lane, Redhill RH1 4LP

16 Information for Councillors (for noting or inclusion on future agenda)

17 Date of next meeting

- 17.1 The next Meeting of the Parish Council Wednesday 7 February 2018
Apologies received from Councillor Mr Bright for this meeting.

Signed as a correct record:

Dated: