



## Dormansland Parish Council

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### **Minutes of the 204<sup>th</sup> Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 4 April 2018 in The Parish Rooms, The Platt, Dormansland RH7 6RA**

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#### **1 Roll Call**

##### **1.1 Members present:**

Councillor Mrs Maureen Young  
Councillor Mr Harry Fitzgerald  
Councillor Mr David Bright

##### **1.2 Also in Attendance:**

8 members of the public and the Clerk.

#### **2 Apologies for Absence**

Apologies were received and accepted from Councillor Mr Neville Harrison, Councillor Mr Guy Kaiser-Davies, Councillor Mr Peter Holgate and County Councillor Mrs Steeds

#### **3 Declarations of interest**

There were no declarations of interest.

#### **4 To receive minutes of the 203<sup>rd</sup> meeting held on Wednesday 7 March 2018**

4.1 It was resolved that the minutes of the 203<sup>rd</sup> meeting held on 7 March 2018 previously circulated to all members, be signed as a true record. The minutes were signed by the Vice Chairman.

#### **5 To receive reports from County and District Councillors**

No report was received from County Councillor Mrs Steeds

#### **Report from District Councillor Mrs Young**

Councillor Mrs Young reported she has attended various meetings at TDC recently. The first was in regard to the renewal of the refuse contract. It was agreed at the last Community Service meeting that when the contract with Biffa expires they will have a year's extension to 2019 after which the contract will go out to tender.

Councillor Mrs Young attended a meeting at TDC to review the HUB and grass cutting. There was no definite outcome but it was discussed whether TDC should take over the grass cutting contract from SCC. Both councils are currently in discussions but need to know whether parishes are prepared to pay a top-up towards the contract. DPC would have to pay approximately £3250 and Councillor Mrs Young was not sure if DPC were prepared to contribute that amount. Lingfield PC were not prepared to pay anything towards top-ups. The last cuts have now been made. SCC will still cut the grass for 18/19. Next year the parish councils will need to contribute as there are not sufficient funds from SCC.

Councillor Mrs Young and Councillor Mrs Steeds met with the housing officer with regard to New Farthingdale and Hollow Lane garage sites. A proposal has been made for a development to build 5 affordable houses. A survey is currently being undertaken and the plans will be drawn up and put before planning in September 2018. Councillor Mrs Young gave copy of the report to Jane Vogt as these sites had been included in the Neighbourhood Plan.

A member of the public asked how this had been received by residents. Councillor Mrs Young reported this will have to go out to consultation however the residents they had visited appeared to be happy with the proposal.

### ***CHAIRMAN SUSPENDED THE MEETING***

#### **6 Public Question Time**

Members of the public expressed their disappointment with the Parish Council's attitude towards the Neighbourhood Plan. They felt the PC had gone against several policies written in the draft plan including the recent support of a planning application for land that was listed as being of ecological importance and protected in the Neighbourhood Plan. It was agreed that a breakdown in communication between the DNP Steering Group and PC had led to errors being made but both parties would now move forward and look at finishing off the plan by working together.

### ***THE MEETING TO BE RE-OPENED***

#### **7 Planning**

7.1 Members approved the Minutes of the Planning Meeting held on Wednesday 21 March 2018.

#### **8 Chairman's Comments**

The Chairman had no further comments.

#### **9 Correspondence and Communication**

Members noted receipt of correspondence which has been previously circulated to all members.

#### **10 Clerk's Report**

The Clerk reported she recently attended the SLCC Clerks Regional Training Seminar where further emphasis had been made about the forthcoming GDPR. She is also preparing the annual return and financial audits.

#### **11 Neighbourhood Plan**

11.1 No progress report was received.

11.2 There were no payments for approval.

#### **12 Village Environment, Highways and Infrastructure**

##### **12.1 Request from Mr Dinkovski**

Members agreed to send a response to Mr Dinkovski's email confirming they would not be contributing to his further request for items

##### **12.2 Beacon Hill**

Clerk to re-send amended response to members for their approval. Once approved Clerk to send to TDC

##### **12.3 Grass Cutting Contracts**

Previously discussed in clause 5

##### **12.4 Silent Soldier Proposal**

Councillor Mrs Young has seen the Silent Soldier in East Grinstead which is impressive and members will decide whether DPC wish to purchase one. Members felt it would look nice near the Dormansland sign on the green near Newhache. Members felt we should support this and Councillor Mr Fitzgerald will investigate further including the costs from the British Legion.

#### **13 Reports from representatives on outside bodies**

##### **13.1 Lingfield Library**

Councillor Mrs Young is awaiting sight of the Minutes and date of the next meeting.

##### **13.2 Gatwick Airport**

DPC received in invitation to go to Gatwick Airport but members have already attended in the past. No report was received.



15.4 Members approved that Peter James would carry out the internal audit for the accounts 2017/2018.

**Clerk to liaise with Peter James**

**16 Training and Meetings**

16.1 Councillor Mrs Young confirmed she will arrange the food and wine for the APA on Wednesday 25 April 2018

16.2 To confirm date for Annual General Meeting of DPC

**Clerk confirmed this will take place before the full parish meeting on Wednesday 2 May 2018**

16.3 Members agreed it would not be practical for all members to attend a planning meeting on the same evening as the full parish council meetings and therefore will remain on every third Wednesday of the month. It was asked whether a rota could be drawn up so members could take it in turns to attend each month. It was agreed that this should be discussed at the next meeting with all members.

16.4 Next Planning Meeting Wednesday 18 April 2018 at 7.30pm in The Parish Rooms

**17 Information for Councillors (for noting or inclusion on future agenda)**

To discuss drawing up a rota for planning meetings.

**18 Date of next meeting**

18.1 The Annual Meeting of the Parish Council followed straight after with Full Parish Council meeting Wednesday 2 May 2018

**Signed as a correct record:**

**Dated:**