



## Dormansland Parish Council

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### Minutes of the 210<sup>th</sup> Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 7 November 2018 in The Parish Rooms, The Platt, Dormansland RH7 6RA

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#### 1 Roll Call

##### 1.1 Members present:

Councillor Mrs Maureen Young (Chairman)  
Councillor Mr Harry Fitzgerald (Vice Chairman)  
Councillor Mr Guy Kaiser-Davies  
Councillor Mr David Bright

##### 1.2 Also in Attendance:

County Councillors Lesley Steeds, District Councillor Sir Nicholas White, Mr Mike Tydeman, 6 members of the public and the Clerk.

#### 2 Apologies for Absence

Apologies were received and accepted from Councillors Mr Neville Harrison and Mrs Dawn Cook.

#### 3 Declarations of interest

As a trustee of the Memorial Hall, Councillor Mr Fitzgerald declared an interest on agenda item 12.

#### 4 To receive minutes of the 209<sup>th</sup> meeting held on Wednesday 3 October 2018

4.1 It was resolved that the minutes of the 209<sup>th</sup> meeting held on 3 October 2018 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

#### 5 To receive reports from County and District Councillors

##### Report from County and District Councillor Lesley Steeds

County and District Councillor Lesley Steeds reported on the following:

- The light fitting at Hollow Lane garages which was shining into a resident's window has been redirected so this is no longer happening and the residents in question have been informed.
- Some of the reported pot holes have been repaired.
- New signs have been ordered for the top of Mutton Hill to direct traffic to Tunbridge Wells and Lingfield.
- Drains and gullies are to be cleared out soon and are on the list with SCC. Water running across Standhawes Hill has been reported to SCC.
- Felcourt were not successful in getting line markings placed on the road to reduce speeding however signs have been ordered to help reducing speeding. Councillors Lesley Steeds will be meeting with Management at Charters Village to see what else can be done.
- SCC have allocated £50,000 towards the speed table at the Memorial Hall crossroads in Dormansland however this has to go full council next week and then back to local committee. There is a caveat that with reduction in funding the budget could change next March and that funding could be taken away. Councillor Lesley Steeds has been assured that hopefully that money will be available next year for this project. Highways have asked that the Parish Council budget £12,500 in case anything else needs to be done on that junction when works are carried out.

- Councillor Lesley Steeds attended a GATCOM meeting recently regarding the Master Plan and new runway. It was clear at the meeting that Gatwick did not intend on holding any exhibitions in Surrey. Councillor Steeds pointed out this was not good enough and that there should be an exhibition at the Lingfield & Dormansland Community Centre. It was reported that the exhibition will be done in Crawley. Ken Harwood has also stated he does not think this is good enough and is waiting for a response.
- White lines have been painted on cross road junction by Mutton Hill. Hollow Lane and the top of Mutton Hill had not yet been done and Councillor Lesley Steeds is going to email Angelo at SCC to check what his on his list and ask why painting has only been done on the bottom access of the road. Hollow Lane is also on the list to be checked.
- All bushes and foliage covering signs has been cleared in Dormansland
- Haxted Road and Lingfield Common Road speed limit reduction from 50mph to 40mph will be done by next year.
- The road by The Old Diary in West Street has been resurfaced and pavements heightened so enable the catchpit to work more effectively. Councillor Mrs Steeds was hoping for new gullies but this was not possible because of safety. Councillor Steeds used £3,600 from her budget allocation to get this work completed.

#### **Report from District Councillor Sir Nicholas White**

Councillor Sir Nicholas White reported he had spoken with SCC about the drainage and they said they had no record of drains in South View and outside Parish Room. He visited these 2 sites with a highways engineer who took photos and requested that these be cleared before the winter. Councillor David Bright reported that DPC had pointed out those gullies to SCC in March 2018. Councillor Sir Nicholas White confirmed that Lingfield Road/Haxted Road speed limit would definitely be reduced before the end of March 2019.

#### **6 Development of Land Rear of Dormans Station, Station Road, Dormansland**

Mr Mike Tydeman, developer of the above site, gave an informative presentation to the Parish Council about his current plans for redevelopment of the above land. Mr Tydeman confirmed that the ecological surveys had been completed. Each species required its own schedule of examination to get the relevant results and the reports have been carried out and collated. Those reports will be sent to Mr Tydeman after which he would send to TDC, and TDC would then liaise with Surrey Wildlife to check they were happy with the results and make any recommendations.

Mr Tydeman was considering a number of options for the company who will build the houses and once finalised and permission granted he will inform the PC of how things will move forward. He reported that the car park would be privately managed and run professionally and efficiently as possible.

Mr Tydeman would like to clear the site over the winter to facilitate build during the start of summer next year however this would be dependent on Surrey Highways completing their tasks and other factors moving to plan. The ramp at Dormans Station will be organised by Network Rail and Mr Tydeman is currently in conversations with them.

When the planning process is finished Mr Tydeman will be more definitive about times and dates.

The Parish Council thanked Mr Tydeman for attending the meeting and updating them on his plans.

#### ***CHAIRMAN SUSPENDED THE MEETING***

#### **7 Public Question Time**

A member of the public said he would like to see a disabled parking space by the disabled toilet. Councillor Lesley Steeds said she would get the Parking Manger to visit and see if it was feasible to have one put in.

#### ***THE MEETING TO BE RE-OPENED***

## **8 Planning**

- 8.1 **Members approved** minutes of the Planning Meeting held on Wednesday 17 October 2018.
- 8.2 Members were not satisfied that TDC had ignored their correspondence regarding planning application TA/2015/1114 and asked the clerk to investigate the formal complaints process at TDC.
- Action: Clerk**

## **9 Chairman's Comments**

The Chairman had no comments.

## **10 Correspondence and Communication**

- 10.1 **Members noted** and received various items of correspondence and communication previously circulated by the Clerk.

## **11 Neighbourhood Plan**

- 11.1 To receive any updates on draft Neighbourhood Plan  
Members said they were hoping a meeting could be arranged between the Parish Council and Steering Group.

The Chairman of the Steering Group and Parish Council members discussed and disagreed on current issues regarding the Neighbourhood Plan. The Chairman of the SG had recently met with Councillor Harry Fitzgerald to try and remedy some of the ongoing differences between the SG and the PC. She believed they had done this however the PC members still didn't see eye to eye on key issues. After much debate the Steering group reiterated that the Parish Council could not remove the 3 key items from the draft plan without it going back to the community. The SG explained that the pre-submission draft was an official technical planning document and the PC could not decide to remove items unless it went to the community for consultation. The SG felt that by not doing this the PC were putting a block on the draft plan progressing to consultation stage.

The Chairman of the PC confirmed the PC would like a meeting with the SG. The Chairman of the SG said she would speak to members of the SG to see if they were happy to do so but felt the only real way to resolve these issues would be to go back to the community.

- 11.2 No payments for approval.

## **12 Dormansland Memorial Hall**

- 12.1 Councillor Harry Fitzgerald reported that an offer had been provisionally accepted on the sale of the Memorial Hall however there was a hold up with the Land Registry who are taking up to 37 working days to deal with the issue of an unregistered piece of land on the site.

A member of the public asked why the sold sign had been taken down and it was explained this was due to Cluttons being inundated with enquiries from developers. The trustees planned to arrange an open day inviting residents to come and see what their plans were for the proposed new site.

A member of the public wanted to know who would cover the cost of stamp duty on the sale because The Charity Commission would not allow the Charity to cover this cost. The Chairman of the Trustees would have to confirm this. The public were also interested to know whether any rent would be charged to the existing tenant. Again, this would need to be clarified by the Chairman of the Trustees.

## **13 WW1 Beacons of Light**

- 13.1 The Chairman confirmed details of the Beacon of Light event taking place on Sunday 11 November 2018. The event would start at 6.40pm with a speech and presentation of war medals followed by the last post at 6.55pm and lighting of the beacon at 7pm. **Members approved** payment of £50 to bugler Harry Baker-Smith for playing the Last Post.

## 14 Village Environment, Highways and Infrastructure

- 14.1 To receive updates on blocked drains/gullies and other highways issues  
Councillor David Bright reported that SCC have implied PC own drainage features on Sandhawes Hill. Members do not agree with this.  
All other issues raised were discussed during Councillor Lesley Steeds' report.
- 14.2 To receive updates on outdoor fitness equipment – response from Facebook/Website  
Councillor Mr Fitzgerald reported there had been a positive response from residents for outdoor gym equipment in the recreation ground and **members approved** for Councillor Fitzgerald to contact companies for some quotes.
- 14.3 To approve expenditure of plants for the village  
**Members approved** £26.98 for new bulbs.
- 14.4 Vacancy for a new Tree Warden  
Anne Richards is handing over her role as tree warden. The Clerk has produced an advert and will put this in the next Village Voice.

## 15 Reports from representatives on outside bodies

- 15.1 Lingfield Library – To receive any updates  
Councillor Mrs Young reported she is waiting to hear from the Committee for the next meeting date.
- 15.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies  
Councillor Guy Kaiser-Davies had nothing to report.  
Jane Vogt reported there is a Parish and Town forum coming up towards the end of the month run by CAGNE and she will be attending this.

## 16 Grants

- 16.1 **Members approved** a grant of £350 to The Lingfield and Dormansland Community Center for funding of a replacement water boiler.  
Councillor Lesley Steeds reported she had approved £1,200 from her allocation for toilets at Lingfest 2019.

## 17 Accounts/Finance

- 17.1 **Members approved** cheques for payment.

200118	SSALC Limited			£96.00
200119	SLCC Enterprises Ltd			£108.79
200120	Lisa Liggins - Salary			£1,020.80
200121	Lisa Liggins - Clerks Expenses			£48.60
200122	Lisa Liggins - Office Expenses			£249.68
200123	Maureen Young			£26.98
200124	Lingfield Guest House Trustee Ltd			£10.00
200125	Lingfield Guest House Trustee Ltd			£10.00
200126	Lingfield and Dormansland Community Centre			£350.00
200127	The Surrey Pension Fund (October)			£290.47
200128	Harry Baker-Smith			£50.00
200129	The Royal British Legion			£17.00

- 17.2 **Members noted** bank reconciliation and cash book for October 2018

Balance per Bank Statement as at		26/10/2018			
	HSBC Community Account				56,758.74
	HSBC BMM Account				35,076.10
					<u>91,834.84</u>

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

**CASH BOOK**

Opening Balance					94,840.49
Add: Receipts					5.76
Less: Payments					(3,011.41)
					<u>91,834.84</u>

**17.3 Members considered** the following items for inclusion in the budget for 2019/2020

Speed Table at Memorial Hall – £12,500 plus reserves

Outdoor Gym Equipment - £15,000

Grass Cutting - £4,000

Floral baskets and planters

Paper Shredder (GDPR compliant)

Painting the telephone box

Refurbishing village benches

Public Toilets –enquire about improving

**17.4 Members noted** completion of the external audit for 2017/2018. No matters were raised.

**18 Training and Meetings**

18.1 Next Planning Meeting Wednesday 21 November 2018 at 7.30pm in the Parish Room

Guy Kaiser Davies gave his apologies for this meeting.

18.2 Councillor Maureen Young and Councillor David Bright attending Neighbourhood Plan Briefing - Thursday 15th November 2018 Wellshurst Golf Club, Hailsham

18.3 Councillor David Bright attending Planning Updates - Tuesday 4th December 2018 Copthorne Hotel, Copthorne

**19 Information for Councillors** (for noting or inclusion on future agenda)

To include grant application from Dormansland PTA

**20 Date of next Meeting**

20.1 Next Meeting of the Parish Council Wednesday 12 December 2018 at 7.30pm in The Parish Room

**Signed as a correct record:**

**Dated:**