



Dormansland Parish Council

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Minutes of the 211th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 12 December 2018 in The Parish Rooms, The Platt, Dormansland RH7 6RA

1 Roll Call

1.1 Members present:

Councillor Mrs Maureen Young (**Chairman**)
Councillor Mr Harry Fitzgerald (**Vice Chairman**)
Councillor Mr Guy Kaiser-Davies
Councillor Mr David Bright
Councillor Mrs Dawn Cook

1.2 Also in Attendance:

District Councillor Sir Nicholas White, 4 members of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from County Councillor Lesley Steeds.

3 Declarations of interest

As trustees of the Memorial Hall, Councillors Fitzgerald and Cook declared an interest in agenda item 14.

4 To receive minutes of the 210th meeting held on Wednesday 7 November 2018

4.1 It was resolved that the minutes of the 210th meeting held on 7 November 2018 previously circulated to all members, be signed as a true record. The minutes were signed by the Chairman.

5 To receive reports from County and District Councillors

Report from County and District Councillor Lesley Steeds

County and District Councillor Steeds asked that the following report be read in her absence:

- I have asked Highways for all the signs in Dormansland to be cleaned.
- Meeting with Charters Village re pedestrian signs. No further speed restrictions can be implemented because of narrowness of the road.
- Lingfield High St resurfacing complete. Waiting for update for Hollow Lane.
- Double yellows should be done before end of year.
- Still waiting for update on gully cleaning.
- Colin Kemp Cabinet member for Highways is now Deputy Leader and Matt Furniss has taken over Highways.
- Please support the non-closure of the Sure Start Children's Centre at St Piers by completing the online consultation.
- Is Dormansland Parish submitting a report to Cabinet for non-closure? Lingfield Parish are sending their submission.
- I have passed Info on the Gatwick draft master plan to Councillor Guy Kaiser-Davies for his perusal so that Parish can submit their views before the end of the consultation.

Report from District Councillor Sir Nicholas White

- Councillor White reported the drains outside the Parish Rooms have been cleared. Councillor Bright confirmed only one out of 3 had been cleared.
- Haxted Road/Lingfield Common Road speed reduction will definitely be done by the end of March 2019. Councillor Steeds had asked for the speed to be dropped from 50mph to 30mph but the Highways Authority said it cannot be done at this stage. There is a possibility for this to be reviewed in 2 to 3 years' time.
- Attended Strategy and Resources Committee – The Closure of the Children's Centres is of great concern. Sir Nicholas believes DPC should be putting in a strong letter to SCC. He understands the website is not very clear or easy to use for responding to this consultation. It is not acceptable for families to be expected to get themselves and their children to Caterham. TDC will be writing to SCC to say that ideally none of the centres should be closed and indeed an alternative would be to increase the amount of mobility for people to drive to the houses rather than leaving people to sort themselves out. The Hurst Green Centre is very proactive and already operates this facility.
- The Chairman confirmed DPC have always supported Sure Start at St Piers and they would be responding to SCC.

CHAIRMAN SUSPENDED THE MEETING

6 Public Question Time

There were no comments from the public

THE MEETING TO BE RE-OPENED

7 Co-option of New Parish Councillor

7.1 The Chairman proposed the co-option of Judy Mackenzie-Dunn who had put herself forward to be considered as a new Parish Councillor for Dormansland Parish Council. There being no other nominations, the Council unanimously agreed that Judy Mackenzie-Dunn be elected as a new member of the Parish Council. Judy Mackenzie-Dunn signed the Declaration of Acceptance of Office and took her seat immediately with the Parish Council members.

8 The Chairman reported that Councillor Neville Harrison has retired from his role as parish councillor and thanked him for all his hard work over the last 10 years.

9 Planning

9.1 Members approved minutes of the Planning Meeting held on 21 November 2018.

10 Chairman's Comments

The Chairman reiterated the parish council will be supporting the Sure Start Centres and opposing the closures.

11 Correspondence and Communication

11.1 Members noted various items of correspondence and communication previously circulated by the Clerk.

Correspondence was received from Mrs Pollock who was present and reported the increase of aircraft getting closer and closer to her property. Her TV was breaking up when aircraft were taking off or landing. Her horses' baths were covered in aviation fuel. Councillor Cook's husband is an RF engineer and has offered to visit Mrs Pollock. He felt it was unlikely the interference was caused by aircraft. Mrs Pollock was concerned the planes appeared to be cutting corners on the flight path. Her neighbours were also experiencing interference. Councillor Cook confirmed her husband would call and arrange to meet with Mrs Pollock at her property.

12 Clerks Report

The Clerk reported:

- Reminder of the Christmas Light competition
- Arranging a further “open surgery” session at the beginning of the year and will confirm dates.
- The Chairman planted 2 Christmas Trees in the village, one by New Farthingdale and the other on the green at Newhache.
- Lighting of the Beacon took place at the beginning of November which was a success and well supported by the residents.

13 Neighbourhood Plan

13.1 No updates received on the draft Neighbourhood Plan

13.2 No expenses incurred this month.

14 Dormansland Memorial Hall

14.1 Councillor Cook reported the trustees are still waiting for the Land Registry to complete their work. The trustees have been asked to provide a history of all trustees. The Chairman, Mr Mills, has spoken to the Charity Commission who do have the history on their records but require a submission to release the information. Mr Mills has put in a submission and the Charity Commission will supply the information so this can be passed on to the Land Registry. There are no concerns between parties on the delays.

Councillor White reported he had written to the Charity Commission recently because he had concerns about hall. The Charity Commission wrote a response to Sir Nicholas which he read out.

Councillor Cook explained the Charity Commission have contacted the trustees’ solicitors and the Chairman of trustees, Mr Mills is responding to that letter. All queries are being addressed. The Charity Commission have contacted the Trustees who are helping them with their enquiries.

15 Village Environment, Highways and Infrastructure

15.1 To discuss concerns regarding flights over West Street

Members noted Jane Vogt had also responded to the above. Sir Nicholas White reported that at the Strategy Meeting he attended there were concerns that Gatwick had not had any communications in our area. Members noted it was important for residents to respond to the Gatwick Consultation as well as parish councils.

15.2 To receive updates on blocked drains/gullies and other highways issues

There had been a delay on the new village signs due to insufficient artwork. This has now been rectified and SCC planned for the new signs to be installed by the end of December however members felt this was slightly optimistic.

15.3 To consider quote received for outdoor fitness equipment

Councillors Fitzgerald and Cook met with representatives recently and received a quote for 6 items of equipment to be installed on the grass adjacent to the toilet block in the Recreation Ground. The choice of surface needs to be agreed. Any maintenance and insurance would be taken care of by TDC. **Members agreed to the quote and approved** expenditure for the new outdoor gym equipment. Members agreed to let residents know they would be proceeding with the gym and its location.

15.4 To discuss potential Digital Mapping

The Clerk from Burstow approached local clerks to see if their parish councils would be interested in using digital mapping. Members did not feel this would be suited to DPC. Godstone use digital mapping and is useful for their burial grounds. It was suggested that the Clerk liaise with Godstone’s clerk to see how they benefit from using this.

16 Reports from representatives on outside bodies

16.1 Lingfield Library

No reports received. The Chairman is waiting to hear when the next Committee Meeting will be held.

16.2 Gatwick Airport

Councillor Kaiser-Davies to update members once he has reviewed the response for consultation.

17 Current Consultations

17.1 To note Gatwick Airport Draft Master Plan 2018 consultation online at www.gatwickairport.com/masterplan2018 - responses due by 10 January 2019

Councillor Kaiser-Davies to prepare response on consultation.

18 Grants

18.1 **Members approved** the following grant applications received during November and December 2018

- **£250** for YWI Dormansland towards funding a life skills educational meeting for its members. DPC would like to see more evidence of the YWI own fundraising events during 2019
- **£100** for Ashurst Wood Short Mat Bowling Club towards funding new small bowls
- **£250** for Dormansland Urban Saints towards funds for setting up a new residential weekend away for children to be active and develop friendships
- **£400** for Dormansland Carnival Committee to cover the cost of PA equipment and MC
- **£2000** for Dormansland Primary School PTA as a contribution towards a Forest School Experience. Members noted they may not be able to award £2,000 to the PTA again in 2019.

Members suggested it may be an idea to invite the Chairman of the PTA to DPC's Parish Assembly and explain how the grant has helped finance the Forest School Experience.

19 Accounts/Finance

19.1 **Members approved** cheques for payment.

200130	The Surrey Pension Fund (November)	£293.70
200131	SSALC Limited	£144.00
200132	Lisa Liggins	£1,028.98
200133	Lisa Liggins - Clerks Expenses	£47.25
200134	Lisa Liggins - Office Expenses	£73.39
200135	Maureen Young	£179.44
200136	Information Commissioner	£40.00
200137	Adam Neill	£140.00
200138	YWI Dormansland	£250.00
200139	Ashurst Wood Short Mat Bowling Club	£100.00
200140	Dormansland Urban Saints	£250.00
200141	Dormansland Carnival Committee	£400.00
200142	Dormansland Primary School PTA	£2,000.00
200143	Lingfield Parish Council (Allotments)	£500.00
200144	David Bright (Cherry Logo Artwork)	£43.20

19.2 **Members noted** bank reconciliation and cash book for November 2018

Balance per Bank Statement as at		26/11/2018			
	HSBC Community Account				54,633.19
	HSBC BMM Account				35,082.06
Less unrepresented cheques as at 26/11/2018					
200119					-108.79
200123					-26.98
200129					-17.00
					<u>89,562.48</u>

The net balances reconcile to the Cash Book (receipts and payments) account for the month as follows:-

CASH BOOK					
Opening Balance					91,834.84
Add: Receipts					5.96
Less: Payments					(2,278.32)
					<u>89,562.48</u>

- 19.3 **Members approved** the budget and set the precept at £55,000 for 2019/2020
- 19.4 **Members approved** expenditure of up to £250 to purchase a paper shredder for the Clerk
- 19.5 **Members approved** expenditure of £147.48 to purchase 2 Christmas trees and lights for the village
- 19.6 **Members approved** expenditure of £500 for maintenance and grass cutting of allotments at The Pollards
- 20 Training and Meetings**
- 20.1 Next Planning Meeting Wednesday 19 December 2018 at 7.30pm in the Parish Room
- 21 Information for Councillors** (for noting or inclusion on future agenda)
- 22 Date of next Meeting**
- 22.1 Next Meeting of the Parish Council Wednesday 9 January 2019 at 7.30pm in The Parish Room

Signed as a correct record:

Dated: