



## Dormansland Parish Council

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**Members of Dormansland Parish Council are summoned to the 213<sup>th</sup> Full Council Meeting of the Dormansland Parish Council to be held at 7.30pm on Wednesday 6 February 2019 in The Parish Room, The Platt, Dormansland RH7 6RA**

Signed:

31 January 2019

Lisa Liggins, Parish Clerk

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**Members of the public and press are welcome and encouraged to attend**

### AGENDA

- 1 **Roll Call**
  - 2 **Apologies for absence**
  - 3 **To receive declarations of interest**  
*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*
    - (i) *any Disclosable Pecuniary Interests (DPIs) and/or*
    - (ii) *other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
    - (iii) *any changes to their circumstances which should be recorded on their Register of Interests.*
  - 4 **To receive minutes of the 212<sup>th</sup> Meeting held on Wednesday 9 January 2019 (previously distributed)**
    - 4.1 To agree their accuracy and, subject to any amendments, sign them as a true record
  - 5 **To receive reports from County and District Councillors**
- THE CHAIRMAN TO SUSPEND THE MEETING***
- 6 **Public Question Time**  
Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. Members of the public are welcome to stay and observe the rest of the meeting.
- THE MEETING TO BE RE-OPENED***
- 7 **Co-option of New Parish Councillor**
    - 7.1 To co-opt new Parish Councillor for Dormansland Parish Council

\* All items marked with an asterisk have supporting documentation

## **8 Planning**

- 8.1 To approve minutes of the Planning Meeting held on 16 January 2019 previously circulated\*.

## **9 Chairman's Comments**

## **10 Correspondence and Communication**

- 10.1 To note and receive various items of correspondence and communication previously circulated by the Clerk\*

## **11 Clerk's Report**

## **12 Neighbourhood Plan**

- 12.1 To receive any updates on draft Neighbourhood Plan
- 12.2 To approve payment of any expenses incurred

## **13 Dormansland Memorial Hall**

- 13.1 To receive any updates from the Trustees

## **14 Village Environment, Highways and Infrastructure**

- 14.1 To receive any updates on aircraft/interference over West Street/OFCOM
- 14.2 To receive updates on blocked drains/gullies and other highways issues
- 14.3 Defibrillator Kiosk –To consider asking Adam for a quote to paint and clean the kiosk
- 14.4 To approve list and estimates of regular jobs carried out in the village by Adam Neill
- 14.5 Outdoor Gym Equipment – update and next steps
- 14.6 Litter Picking – setting up potential working party

## **15 Reports from representatives on outside bodies**

- 15.1 Lingfield Library – To receive any updates
- 15.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies

## **16 Accounts/Finance**

- 16.1 To approve cheques for payment\*
- 16.2 To note bank reconciliation and cash book for January 2019\*
- 16.3 To approve expenditure of £156.00 for SLCC membership renewal 2019
- 16.4 To note The National Joint Council for Local Government Services (NJC) new pay scales for 2019-20 and to approve an increase of the Clerk's hourly rate (implemented on 1 April 2019)

## **17 Training and Meetings**

- 17.1 Next Planning Meeting Wednesday 27 February 2019 at 7.30pm in the Parish Room
- 17.2 The Clerk attending Elections & Co-option Briefing and Awareness Training on Tuesday 12th February at Wellshurst Golf Club, North Street, Hailsham
- 17.3 DPC Open Surgery Saturday 9 March 2-4pm in the Parish Room.

## **18 Information for Councillors (for noting or inclusion on future agenda)**

## **19 Date of next Meeting**

- 19.1 Next Meeting of the Parish Council Wednesday 6 March 2019 at 7.30pm in The Parish Room

\* All items marked with an asterisk have supporting documentation