



Dormansland Parish Council

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**Members of Dormansland Parish Council are summoned to the 216th Full Council Meeting
of the Dormansland Parish Council to be held at 7.30pm on Wednesday 15 May 2019
in The Parish Room, The Platt, Dormansland RH7 6RA**

Signed:

9 May 2019

Lisa Liggins, Parish Clerk

Members of the public and press are welcome and encouraged to attend

AGENDA

- 1 **Roll Call**
- 2 **Apologies for absence**
- 3 **To receive declarations of interest**
All members present are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting
 - (iii) any changes to their circumstances which should be recorded on their Register of Interests.
- 4 **To receive minutes of the 215th Meeting held on Wednesday 3 April 2019 (previously distributed)**
 - 4.1 To agree their accuracy and, subject to any amendments, sign them as a true record
- 5 **To receive reports from County and District Councillors**

THE CHAIRMAN TO SUSPEND THE MEETING
- 6 **Public Question Time**
Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. Members of the public are welcome to stay and observe the rest of the meeting.

THE MEETING TO BE RE-OPENED
- 7 **Planning**
 - 7.1 To approve minutes of the Planning Meeting held on 24 April 2019 previously circulated*.
- 8 **Chairman's Comments**

* All items marked with an asterisk have supporting documentation

9 Elections

- 9.1 To note the results of recent nominations for the Parish Council election 2019

10 Correspondence and Communication

- 10.1 To note and receive various items of correspondence and communication previously circulated by the Clerk*.

11 Annual Leave

- 11.1 To approve the Clerk's annual leave 18 to 21 June 2019

12 Village Environment, Highways and Infrastructure

- 12.1 To receive any updates on blocked drains/gullies and other highways issues
- 12.2 To discuss SCC reductions in urban and rural cuts for 2019/20
- 12.3 Royal British Legion – 75th Anniversary D-Day Celebration “Remember Together”
- 12.4 To consider planting cherry trees in the village and possible dedicated area for wild flowers
- 12.5 To approve expenditure of £731.96 for new bench and £250 for removal of the broken bench on the green by the Memorial Hall crossroads

13 SCC Children's Centres

- 13.1 To agree financial contribution towards St Piers Children's Centre

14 Reports from representatives on outside bodies

- 14.1 Lingfield Library – To receive any updates
- 14.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies

15 Current Consultations

- 15.1 CAGNE Government Aviation Green Paper – deadline 20 June 2019

16 Accounts/Finance

- 16.1 To approve cheques for payment*
- 16.2 To note bank reconciliation and cash book for April 2019*
- 16.3 Annual Governance and Accountability Return 2018/2019 – To note internal audit report carried out by Peter James for year end 2018/2019 dated 7 May 2019
- 16.4 Annual Governance and Accountability Return 2018/2019 - To approve Section 1 Annual Governance Statement 2018/2019
- 16.5 Annual Governance and Accountability Return 2018/2019 - To approve Section 2 Accounting Statements 2018/2019
- 16.6 To agree renewal quote from Zurich Insurance for 2019/20.

17 Training and Meetings

- 17.1 Next Planning Meeting Wednesday 22 May 2019 at 7.30pm in the Parish Room
- 17.2 Annual Parish Assembly Wednesday 29 May 2019 at 7.30pm in the Parish Room

18 Information for Councillors (for noting or inclusion on future agenda)

19 Date of next Meeting

- 19.1 Next Meeting of the Parish Council Wednesday 5 June 2019 at 7.30pm in The Parish Room

* All items marked with an asterisk have supporting documentation