



Dormansland Parish Council

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Minutes of the 216th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 15 May 2019 in The Parish Rooms, The Platt, Dormansland RH7 6RA

1 Roll Call

1.1 Members present:

Councillor Mrs Maureen Young (**Chairman**)
Councillor Mr Harry Fitzgerald (**Vice Chairman**)
Councillor Mr David Bright
Councillor Mrs Dawn Cook
Councillor Mrs Judy MacKenzie-Dunn (**left the meeting at 7.35pm**)
Councillor Mrs Susan Calamassi

1.2 Also in Attendance:

County and District Councillor Lesley Steeds, District Councillor Sir Nicholas White, 18 members of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Councillor Mr Guy Kaiser-Davies.

3 Declarations of interest

There were no declarations of interest.

4 To receive minutes of the 215th meeting held on Wednesday 3 April 2019

4.1 Members approved the minutes of the 215th meeting held on Wednesday 3 April 2019 previously circulated to all members, be signed as a true record. Chairman signed the minutes.

5 To receive reports from County and District Councillors

County and District Councillor Lesley Steeds reported:

- At the recent District Elections Councillor Steeds was honoured to be re-elected as District Councillor.
- During the last couple of weeks she has dealt with council and social housing issues which are all ongoing matters.
- Councillor Steeds has been put on the housing committee and is Chairman of licensing.
- County sees a new start of the new council year and coordinates different committees. Councillor Steeds is on the Children and Education Committee.
- She has recently taken a tour of Dormansland and Felcourt looking at potholes with the Chief Engineer of Highways. Most of these have now been filled but Councillor Steeds reminded people to register online or call and report further potholes. SCC are in the process of a transformation programme. SCC's new leader wishes to engage more with residents and get their views on different things. Councillor Steeds will give update on this as the year goes on.
- She has asked for Dormans Road be resurfaced.
- The broken road sign on Dormans Road has been identified. The Clerk confirmed she has spoken to TDC and they are ordering the new signs.

District Councillor Sir Nicholas White reported:

- Over the last month things have been quiet due to the elections.
- Councillor White has arranged a meeting with Councillor Steeds and Councillor Mackintosh with regards the conditions of West Street and Dormans Road. Potholes have been repaired but to a very low standard. At the bottom of West Street there are issues with the state of road and this is one of the issues to be discussed at the meeting next week.

CHAIRMAN SUSPENDED THE MEETING

6 Public Question Time

Members of the public wished to speak about the Memorial Hall. This was not on the agenda but the Chairman approved this matter could be discussed. The Chairman of the Trustees was present and addressed the public. The Chairman of the PC gave an extension of time to allow questions to be asked and answered.

A member of the public wanted to know when there would be a public meeting to discuss the Memorial Hall as she believed this had been promised at the previous parish meeting. Councillor Cook confirmed that at the last parish meeting she said she would go back to the Trustees but had not promised a public meeting. The Trustees met and went through all the paperwork and agreed they do not have to have another public meeting to continue the work they are doing.

Councillor Cook clarified that at the public meeting held on 1 February 2018 under the terms and conditions of the trust. There were 3 items on that agenda.

1. to elect at least three trustees all of whom must be residents of the ecclesiastical parish of Dormansland and satisfy the legal requirements for trusteeship;
2. in default of such election to authorise the Parish Council to apply to the Charity Commission for a scheme constituting the Parish Council as sole managing trustee;
3. 3 to consider proposals for securing the proper governance of the charity and the safeguarding of its assets.

Residents wanted another meeting so the village can have the opportunity to ask questions and get answers.

The residents did not agree with the process of the public meeting. They wanted sight of the Trust Deed. Councillor Cook agreed to attend The Royal Oak on Saturday 18 May at 12pm where residents were welcome to come and view the Trust Deed.

The Chairman of the Parish Council confirmed they had received legal advice and called the public meeting to appoint new trustees.

Residents wanted to know about the sale of the land, development of Royal Oak, financial figures, valuations and what other proposals had been put forward. The community felt there must be other options and sites for the new hall.

The Chairman of the Trustees addressed the public and answered all questions put to him. He presented an overview of the current situation and some background information regarding the existing Memorial Hall. The Chairman of the Trustees clarified he could not disclose specific financial figures for legal reasons and that there were no other viable sites for relocating the Memorial Hall.

After a lengthy explanation from the Chairman and all questions answered by him, the majority of the public were still unsatisfied with what they had been told.

CHAIRMAN RE-OPENED THE MEETING

7 Planning

- 7.1 **Members approved** minutes of the Planning Meeting held on 24 April 2019 previously circulated.

8 Chairman's Comments

The Chairman had no comments for this meeting and would give her report at the Annual Parish Assembly on 29 May.

9 Elections

- 9.1 **Members noted** the results of recent nominations for the Parish Council election 2019 and the Chairman confirmed all member were re-elected for the next 4 years.

10 Correspondence and Communication

- 10.1 **Members noted** various items of correspondence and communication previously circulated by the Clerk.

11 Annual Leave

- 11.1 **Members approved** the Clerk's annual leave for 18 to 21 June 2019

12 Village Environment, Highways and Infrastructure

- 12.1 To receive any updates on blocked drains/gullies and other highways issues
There are currently 2 outstanding matters. One is the bridge on Moor Lane and the other is Wilderwick Road. Councillor Bright confirmed that SCC have Wilderwick Road on their waiting list to be done.
With regards the bridge at Moor Lane, Councillors Steeds and White have met with engineers. They are carrying out feasibility plans and structural plans and being drawn up.
- 12.2 Members discussed the SCC reductions in urban and rural cuts for 2019/20 and agreed to pay for an extra 4 cuts a year costing £350 per cut.
- 12.3 Royal British Legion – 75th Anniversary D-Day Celebration “Remember Together”
Mr Peter Wakeham will be attending our parish meeting on 3 July to give a talk and further information on how we can “Remember Together”.
- 12.4 The Chairman has received 2 requests for a cherry tree to be planted next to Lynn Blake's Memorial bench. Members agreed to this and also to plant further cherry trees in the village. Planting of bee bombs was also discussed and it was agreed careful consideration was necessary as to where exactly these could be planted. **Action: Chairman and Councillor Bright, Fiona Thompson (Tree Warden)**
- 12.5 Members approved expenditure of £731.96 for new bench and £250 for removal of the broken bench on the green by the Memorial Hall crossroads. **Action: Clerk to order bench**

13 SCC Children's Centres

- 13.1 **Members agreed** in principle to give a financial contribution of £10,000 towards keeping the St Piers Children's Centre open. Further updates will be given once TDC have decided on their model for keeping the centres open in Lingfield and Hurst Green.

14 Reports from representatives on outside bodies

- 14.1 Lingfield Library – To receive a full report at the Annual Parish Assembly on 29 May 2019.
- 14.2 Gatwick Airport – To receive a full report at the Annual Parish Assembly on 29 May 2019. Councillor Steeds reported she had attending a meeting with Gatwick. They are putting in a planning application to get the emergency runway used for landings. In principle they could have 3 runways. Gatwick Airport has just been sold to a French company. Councillor White asked whether our response will include climate change element? The Chairman confirmed she would mention this to Councillor Kaiser-Davies.

15 Current Consultations

- 15.1 CAGNE Government Aviation Green Paper – deadline 20 June 2019
Members to respond to this consultation. **Action: Councillor Kasier-Davies**

16 Accounts/Finance

16.1 Members approved cheques for payment

200184	The Surrey Pension Fund (April)	£313.06
200185	Zurich Municipal	£864.18
200186	Adam Neill	£105.00
200187	Peter James	£120.00
200188	Lisa Liggins (clerk's expenses)	£37.80
200189	Lisa Liggins (office expenses)	£120.65
200190	Lisa Liggins (Bench at Memorial Hall crossroads)	£731.96

16.2 Members noted the bank reconciliation and cash book for April 2019

HSBC Community Account			
Balance per Bank Statement as at	26/04/2019		
HSBC Community Account			65,297.27
HSBC BMM Account			36,255.32
Less unpresented cheques as at 26/04/2019			
200173			-132.00
200179			-36.00
200180			-30.00
200181			-48.00
200182			-1,165.75
			<u>100,140.84</u>
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-			
CASH BOOK			
Opening Balance			79,113.26
Add: Receipts			27,506.14
Less: Payments			(6,478.56)
			<u>100,140.84</u>

16.3 **Members approved** the Annual Governance and Accountability Return 2018/2019 and internal audit report carried out by Peter James for year end 2018/2019 dated 7 May 2019

16.4 **Members approved** the Annual Governance and Accountability Return 2018/2019 Section 1 Annual Governance Statement 2018/2019. This was signed by the Chairman and the Clerk.

16.5 **Members approved** the Annual Governance and Accountability Return 2018/2019 Section 2 Accounting Statements 2018/2019. This was signed by the Chairman and the Clerk.

16.6 **Members agreed** the renewal quote from Zurich Insurance for 2019/20.

17 Training and Meetings

17.1 Next Planning Meeting Wednesday 22 May 2019 at 7.30pm in the Parish Room

17.2 Annual Parish Assembly Wednesday 29 May 2019 at 7.30pm in the Parish Room

18 Information for Councillors (for noting or inclusion on future agenda)

19 Date of next Meeting

19.1 Next Meeting of the Parish Council Wednesday 5 June 2019 at 7.30pm in The Parish Room

Signed as a correct record:

Dated: