



Dormansland Parish Council

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Minutes of the 219th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 4 September 2019 in The Parish Room, The Platt, Dormansland RH7 6RA

1 Roll Call

1.1 Members present:

Councillor Mr Harry Fitzgerald (**Vice Chairman**)
Councillor Mr David Bright
Councillor Mrs Dawn Cook (arrived 7.47pm)
Councillor Mrs Susan Calamassi

1.2 Also in Attendance:

County and District Councillor Lesley Steeds, District Councillor Sir Nicholas White, 6 members of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Councillor Maureen Young and Councillor Mr Guy Kaiser-Davies.

3 Declarations of interest

Councillor Fitzgerald and Councillor Cook declared an interest in agenda item 13. They are Trustees of the Memorial Hall.

4 To receive minutes of the 218th Meeting held on Wednesday 3 July 2019 (previously distributed)

4.1 **Members approved** the minutes of the 218th meeting held on Wednesday 3 July 2019 previously circulated to all members, be signed as a true record. Vice Chairman signed the minutes.

5 To receive minutes of the Extraordinary Meeting held on Wednesday 24 July 2019 (previously distributed)

5.1 **Members approved** the minutes of the Extraordinary Meeting held on Wednesday 24 July 2019 previously circulated to all members, be signed as a true record. Vice Chairman signed the minutes.

6 Resignation

6.1 Members noted the resignation of Councillor Judy MacKenzie-Dunn. The Vice Chairman thanked Judy for all her hard work over the last few months and wished her all the best for the future.

7 To receive reports from County and District Councillors

Report from District Councillor White

Councillor Sir Nicholas White had nothing to report this month.

Report from County and District Councillor Steeds

At District level Councillor Steeds reported there had been an issue with TDC cutting grass on one of the small estates in Dormansland. The contractors had also cut flowers down belonging to a resident. TDC contractors have agreed to replace the plants.

At County level Councillor Steeds has carried out site visits with the Highways Officer checking that signs are not covered in foliage and that verges have been properly cut. The gullies and drains in Hollow Lane have been visited and any suspected blocked drains have been reported however these will not be done until the next round of clearing. Surrey County Council are still in their transformation programme and currently looking for new premises in Surrey. Dormansland are up to date with most issues. Councillor Steeds is trying to help with funding for the Baby and Toddler Club and funding for a chair lift at the Church.

THE CHAIRMAN TO SUSPEND THE MEETING

The Vice Chairman introduced Mr Mills, Chairman of the Trustees, who gave an up update on plans for the Memorial Hall after which the public were invited to ask questions.

Mr Mills explained that the original pre-planning application has been sent to Tandridge District Council and was refused on 2 grounds. One being density and secondly because it was not linked to an application to redevelop the Royal Oak. Enterprise Inns (freeholders of Royal Oak) have been taken over by Stonegate Limited.

The Trustees revisited their options and have decided to look at redeveloping the existing site with a development of 6 houses (three pairs of semi-detached) and a new hall on the current site. This would involve knocking down the existing Memorial Hall and sell part of the land to provide sufficient finance to rebuild a new modern facility. Plans have been drawn up to look at the feasibility of this new project. A pre-application has been sent to TDC detailing what is proposed for the new plan. Once a decision has been received from TDC the Trustees will be in a position to take further steps depending on the outcome.

8 Public Question Time

A member of the public asked what the pre-application was for. Mr Mills explained it was for the development of 6 new houses and a new Memorial Hall. All houses would have adequate parking.

Councillor White asked if this development would be set back from Hollow Lane and Mr Mills said it would be slightly but was dependent on the feasibility of this.

Mr Mills confirmed the sale of land for the development of houses would pay for a new club to be built. It would be one application carried out by one developer. Once the Trustees have something concrete to report they would arrange an open day to show the plans and explain their decisions behind it.

Councillor White asked why the accounts for 2017 had not been submitted to the Charity Commission website and Mr Mills explained he has never received them. Mr Mills has inherited very limited information from the existing trustees and has liaised with the Charity Commission regarding this.

Councillor Bright thanked the Trustees for carrying on with a new project and asked that Mr Mills put something in the Village Voice to update the residents. Mr Mills said once he has the relevant information he will put something in.

A member of the public asked when the drainage issues be rectified on Wilderwick Road bend. Councillor Steeds said she is waiting for Steve Cunnah to let her know when this will be done but has assured her it will be before the winter. Councillor Steeds this was also dependent on funding, when the team can get down on site and arranging a road closure.

THE MEETING TO BE RE-OPENED

9 Planning

9.1 **Members approved** minutes of the Planning Meeting held on 24 July 2019 previously circulated.

10 Chairman's Comments

The Vice Chairman commented on an article in this month's village voice for the council to engage with the elderly and lonely residents in the village to attend a coffee morning and to contact the clerk so something can be arranged. This will be dependent on numbers.

11 Correspondence and Communication

10.1 **Members noted** items of correspondence and communication previously circulated by the Clerk.

12 Clerk's Report

The clerk reported the following:

- She has contacted the estate manager of Greathead Manor regarding overhanging branches along Hollow Lane and he has agreed to investigate this.
- She is arranging to meet with Peter Wakeham the RBL Community Fundraiser re the Poppy Appeal Launch. His idea is for the Council to engage with the local school, churches, residents and ask that residents, young and old, write a message on a label in remembrance of those who lost their lives in the war and "Remember Together". On the 26 October 2019 residents are invited to come and tie the labels to a specific tree in the village. The clerk will advertise this once she has further details.

13 Dormansland Memorial Hall

13.1 This agenda item was covered during Mr Mills' talk and public question time.

14 Village Environment, Highways and Infrastructure

14.1 Members received updates on blocked drains/gullies and other highways issues

Councillor Bright reported the weeds along Plough Road and Hollow Lane have been missed during the last weed spray. Councillor Steeds said this was an issue for TDC not Surrey. **Action: Councillor Sir Nicholas White**

14.2 Members receive updates on grass cutting programme 2019/20

Councillor Cook reported grass cutting/sight lines at Mutton Hill/Station Road needed attention. **Action: Councillor Steeds to liaise with Angelo Lamprou**

14.3 Members noted email received from Vince Sharp regarding Litter and Dog Waste Bin Replacement Programme. The Vice Chairman read an article in the Village Voice regarding the replacement of waste bins in the district. If residents notice areas where they feel extra bins should be provided they should contact the Clerk.

15 Reports from representatives on outside bodies

15.1 Lingfield Library – No report received this month from Councillor Young. The Clerk did report that the Library will be closing on Saturday afternoons because there are not enough volunteers to run it however, she was not given details of when this would happen.

15.2 Gatwick Airport – No report received this month. Councillor Steeds mentioned that SCC were responding to the consultation on Gatwick and Heathrow and she would pass any information on to Councillor Kaiser-Davies.

16 Grant Applications

16.1 **Members noted** that the following grant applications were approved by members at the Extraordinary Meeting held on 24 July 2019:

- Grant of £10,000 for Dormansland Primary School towards funding a new kitchen project. Members agreed the funds would be available subject to the school raising the full amount for their project.
- Grant of £250 for the Lingfield Community Library towards funding a new noticeboard.

Councillor Steeds noted she was also trying to get funding towards printing for the Village Voice. She was also meeting with TDC to see if they would give up a piece of land for the school so they can do a small expansion.

17 Accounts/Finance

17.1 Members approved cheques for payment

200221	Lingfield Community Library		£250.00
200222	The Surrey Pension Fund		£347.75
200223	Satswana Limited		£180.00
200224	Upper Bridge Enterprises LLP		£438.48
200225	Lisa Liggins - Office Expenses		£92.15
200226	Lisa Liggins - Clerks Expenses		£21.60
200227	Lisa Liggins		£1,165.75
200228	CANCELLED		
200229	Glasdon UK Limited		£731.96
200230	SSALC Limited		£84.00

17.2 Members noted bank reconciliation and cash books for July and August 2019

HSBC Community Account			
Balance per Bank Statement as at		26/07/2019	
	HSBC Community Account		55,011.64
	HSBC BMM Account		36,273.40
Less unrepresented cheques as at 26/07/2019			
200215			-347.75
200216			-108.00
200217			-1,165.75
200218			-37.80
200220			-53.86
			<u>89,571.88</u>
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-			
CASH BOOK			
Opening Balance			95,705.04
Add: Receipts			5.96
Less: Payments			(6,139.12)
			<u>89,571.88</u>

HSBC Community Account							
Balance per Bank Statement as at		26/08/2019					
	HSBC Community Account					53,932.37	
	HSBC BMM Account					36,279.56	
						<u>90,211.93</u>	
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-							
CASH BOOK							
	Opening Balance					89,571.88	
	Add: Receipts					640.05	
	Less: Payments					0.00	
						<u>90,211.93</u>	

17.3 **Members approved** expenditure of £731.96 for new bench to be placed outside Dormansland Village Shop for community use

18 Training and Meetings

- 18.1 Next Planning Meeting Wednesday 25 September 2019 at 7.30pm in the Parish Room
- 18.2 Members noted Clerk to attend Budget Planning & Precept Setting Workshop 10 September 2019
- 18.3 Members noted Clerk to attend Agendas & Minutes Workshop 1 October 2019
- 18.4 Members noted Councillor Bright and Councillor Calamassi attending Action in Rural Sussex (AirS) engagement session on neighbourhood planning 19 September 2019 at Washington Village Hall

19 Information for Councillors (for noting or inclusion on future agenda)

20 Date of next Meeting

- 20.1 Next Meeting of the Parish Council Wednesday 2 October 2019

Meeting closed 7.57pm

Signed as a correct record:

Dated: