



## Dormansland Parish Council

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### Minutes of the 223<sup>rd</sup> Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 8 January 2020 in The Parish Room, The Platt, Dormansland RH7 6RA

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#### 1 Roll Call

##### 1.1 Members present:

Councillor Mrs Maureen Young (**Chairman**)  
Councillor Mr Harry Fitzgerald (**Vice Chairman**)  
Councillors Guy Kaisers-Davies  
Councillor Mr David Bright  
Councillor Mrs Dawn Cook

##### 1.2 Also in Attendance:

5 members of the public and the Clerk.

#### 2 Apologies for Absence

Apologies were received and accepted from Councillor Mrs Susan Calamassi, County Councillor Lesley Steeds and District Councillor Sir Nicholas White.

#### 3 Declarations of interest

As trustee of the Memorial Hall, Councillor Dawn Cook declared an interest in agenda item 12.

#### 4 To receive minutes of the 222<sup>nd</sup> Meeting held on Wednesday 11 December 2019 (previously distributed)

##### 4.1 **Members approved** the minutes of the 222<sup>nd</sup> meeting held on Wednesday 11 December 2019 previously circulated to all members, be signed as a true record. The Chairman signed the minutes.

#### 5 To receive reports from County and District Councillors

##### **Report from District Councillor White**

The Chairman read Councillor White's report in his absence.

- "No2 Jeddere Gardens is continuing to create problems by allowing their dog to foul the carpark area causing problems to other residents. Also their son who does not live there is using the carpark to repair vans and parks his low loader there. I have reported this to TDC who are investigating and will be talking to the Tenant.
- New Farthingdale, TDC are investigating the problems concerning the damage to the grass verges.
- Haxted Road opposite Haxted Mead Gate pothole was meant to have been repaired over 2 weeks ago but still not repaired even though this route is being used as the main road whilst Moor Lane is closed. Councillor Steeds will have reported all the closures around Lingfield which is going to result in disruption around Lingfield. I am most concerned the way in which Surrey Highways is managing this in conjunction with the Water Board."

## **Report from County and District Councillor Steeds**

No report received this month.

Councillor Cook wanted to thank Councillors Steeds and Cameron Mackintosh for getting Highways to postpone the road closure at Ray Lane until April 2020.

### **THE CHAIRMAN TO SUSPEND THE MEETING**

#### **6 Public Question Time**

- 6.1 Members of the publish wished to speak about the Memorial Hall and the Chairman agreed this could be done at agenda item 12.1.

### **THE MEETING TO BE RE-OPENED**

#### **7 Chairman's Comments**

The Chairman reported she had spoken with the tenants of HoChee Cottages in relation to the sight lines on the corner of their property. It has been suggested that part of their garden is removed to improve the sight lines on the crossroads to help prevent further accidents from occurring. She said the tenants appeared happy with the proposal but it was agreed this should be taken up with Marion Wardell, the Trustee of HoChee Cottages. **Action: Clerk**

#### **8 Correspondence and Communication**

- 8.1 **Members noted** various items of correspondence and communication previously circulated by the Clerk. The Clerk handed out letters received from Councillor Mary Lewis, SCC Cabinet Member for Children, Young People and Families addressed to Councillors Young, Fitzgerald, Kaiser-Davies, Bright and Cook. She was asking for councillors to work together in fulfilling responsibilities relating to safeguarding. The Chairman asked this be put on February's agenda. **Action: Clerk**
- 8.2 **Members noted** the new PO Box address for all DPC correspondence which was now set up.

#### **9 Clerk's Report**

The Clerk reported the following since last month's meeting:

- She has received a quote for the 4 village benches and Glasdon have agreed to give a 5% discount on the price. Adam has been asked to give an estimate for carrying out the work.
- Emailed Fiona Thompson (Tree Warden) about cherry trees in the village. Fiona to do some research with Adam O'Neill and get back to the Clerk with her findings.
- Emailed Alison Boote at TDC re the Children's Centre asking for an update and the timings of when they will require DPC's grant. Awaiting her response.
- 5 DPC hi-viz jackets were received and handed out to members.

#### **10 Village Environment, Highways and Infrastructure**

##### **10.1 To receive any updates on blocked drains/gullies and other highways issues**

Councillor Bright reported that Wilderwick Road was working well with the new trench built. Gullies around the village had been emptied apart from on Hollow Lane. Councillor Bright would chase this up. After the heavy rainfall recently no more flooding occurred by the Village Stores and members felt therefore the last incident of flooding was probably due to the drains being blocked by leaves and debris. **Action: Councillor Bright**

##### **10.2 To receive update on Cherry Trees for the village**

**Members agreed** to plant a tree by the bus stop near New Farthingdale, the corner of West Street behind the bench, a couple on the Memorial Hall crossroads green (the 2 existing ones are coming to the end of their lives), New Farthingdale Green could take several, next to the Memorial Bench in the recreation ground and the green at the Mutton Hill crossroads leaving room for the tractor to cut the

hedge. **Members agreed** for the Chairman to get a quote for planting 7 trees. This may increase once any further ideas for locations and feedback have been received from the village voice article. It was agreed that wild flower projects by The Plough and Mutton Hill crossroads would have to be shelved because the tractor needs access to the area being considered for cutting hedges and wild flowers need an alternative cutting regime to regular grassed areas. **Action: Chairman**

## **11 New Defibrillator – Dormans Park**

### **11.1 Update on Defibrillator in Dormans Park**

The Clerk had emailed the Community Heartbeat to try and arrange site visit/meeting to establish what package Dormans Park would require. She is waiting to hear back from their representative. It was suggested that instructions on how to use the defibrillator were published in the Village Voice as residents felt they would not know what to do should they ever need to use it. When the new defibrillator is installed it was felt there may be the need for first responders to be available in the village. The Chairman noted this had been discussed in the past but unfortunately no one ever came forward. Members thought that once the defibrillator was set up perhaps an article could be put in the Village Voice to see if there were any volunteers for this role. The Chairman said she would speak to the Lions Charity in East Grinstead who provided the original defibrillator in the High Street and see if she could get any further information. **Action: Clerk and Chairman**

## **12 Memorial Hall**

### **12.1 To receive any updates from the Trustees**

The Trustee reported that contracts were exchanged with the developer just before Christmas 2019 and they will be having a meeting with the developer and architects in the next couple of weeks to draw up the final layouts before being put forward to TDC for planning permission. It is an enabling contract with a completion date of 31 March 2022.

Members of the public expressed their views and discontent with the plans and the manner in which the Trustees had acted. The Parish Council reiterated that they could not comment on the plans until the planning application was put before them.

Members of the public felt betrayed and kept in the dark about what was happening and that the community had not been sufficiently involved with the proposal for the site. The Trustee reported that 2 complaints had been put forward to the Charity Commission, both of which were investigated. The Charity Commission found no evidence of wrong doing and were happy with what the Trustees had proposed.

The Chairman brought discussions to an end and it was felt that members of the public, the Parish Council and Trustee could not agree a resolution on this matter.

## **13 Reports from representatives on outside bodies**

13.1 **Lingfield Library** – Next Trustees meeting will be held in March 2020.

13.2 **Gatwick Airport** – No report from Councillor Mr Kaiser-Davies. Jane Vogt reported that the scheduled GACC AGM had been abandoned because it was so badly handled and the Committee decided to bring it to the membership again but no date had been confirmed yet. Jane asked whether CAGNE had written to the PC asking for funding and the Clerk confirmed she had not received anything. Gatwick want to use the emergency runway on a regular basis which will affect Dormansland. CAGNE's solicitors have advised that the DCO should be challenged on plans for use of the emergency runway. CAGNE are writing to all Parish Council forums asking if they will donate to help fund the challenge on the DCO. Jane will chase up the letter from CAGNE to DPC.

## **14 Website/IT Provider**

### **14.1 To review current website/IT provider**

In September 2020 there will be changes to how the public will interact with the PCs website allowing people with disabilities to adjust the font and colour for their needs. This will mean the PC website must be updated. Councillor Fitzgerald has chased the Clerk regarding the new PC email addresses

who in turn has been chasing the website provider. Unfortunately, he has cancelled a couple of scheduled calls and it was agreed that if we move providers now it would prove to be a very expensive and lengthy task. The Clerk said she would chase again. **Action: Clerk**

**15 Grant Applications**

- 15.1 **Members approved** a grant application received from Urban Saints for £250
- 15.2 **Members approved** a grant application received from RH7 History Group for £100

**16 Accounts/Finance**

- 16.1 **Members approved** cheques for payment.

200272	HM Revenue and Customs	£658.76
200273	Information Commissioner	£40.00
200274	The Surrey Pension Fund	£347.75
200275	Lisa Liggins	£1,165.75
200276	Dormansland Urban Saints	£250.00
200277	Lisa Liggins - Clerk's expenses	£36.90
200278	Lisa Liggins - Office Expenses	£115.46
200279	Tandridge District Council	£125.00
200280	Lingfield Parish Council	£500.00
220281	RH7 History Group	£100.00

- 16.2 **Members noted** bank reconciliation and cash book for December 2019

<b>HSBC Community Account</b>			
Balance per Bank Statement as at	<b>26/12/2019</b>		
	HSBC Community Account		50,390.04
	HSBC BMM Account		36,303.81
Less unpresented cheques as at 26/12/2019			
200261			-100.00
200269			-2,000.00
200270			-400.00
200271			-250.00
			<u>83,943.85</u>
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-			
<b>CASH BOOK</b>			
Opening Balance			90,205.11
Add: Receipts			5.97
Less: Payments			(6,267.23)
			<u>83,943.85</u>

- 17 Information for Councillors** (for noting or inclusion on future agenda)
  - Members noted** the Clerk was on annual leave from 14-23 February 2020
  - Members noted** Councillor Bright was away from 8-15 February 2020

**18 Date of next Meetings**

18.1 Next Meeting of the Parish Council Wednesday 5 February 2020 at 7.30pm

18.2 Next Meeting of the Planning Committee Wednesday 22 January 2020 at 7.30pm

**Meeting closed: 8.42pm**

**Signed as a correct record:**

**Dated:**

DRAFT