



Dormansland Parish Council

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Minutes of the 224th Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 5 February 2020 in The Parish Room, The Platt, Dormansland RH7 6RA

1 Roll Call

1.1 Members present:

Councillor Maureen Young (**Chairman**)
Councillor Harry Fitzgerald (**Vice Chairman**)
Councillor David Bright
Councillor Dawn Cook
Councillor Susan Calamassi

1.2 Also in Attendance:

Councillor Lesley Steeds, Councillor Sir Nicholas White, 5 members of the public and the Clerk.

2 Apologies for Absence

Apologies were received and accepted from Councillor Guy Kaiser-Davies.

3 Declarations of interest

As trustee of the Memorial Hall, Councillor Dawn Cook declared an interest in agenda item 11.

4 To receive minutes of the 223rd Meeting held on Wednesday 8 January 2020 (previously distributed)

4.1 Members approved the minutes of the 223rd meeting held on Wednesday 8 February 2020 previously circulated to all members, be signed as a true record. The Chairman signed the minutes.

5 To receive reports from County and District Councillors

Report from County Councillor Steeds

- Issue at Cromwell Farm being dealt with by Councillor White.
- Frith Manor Appeal – Councillor Steeds spoke to the Transport Officer regarding Felcourt Road and they will not consider any issues that already exist with the road. TDC has not made any objections about the road in their application and for the road to be unsafe it has to be in technical terms “severe” which they did not feel it was. She said there has to be a policy in safety reasons for objections and there weren’t any, therefore no technical case for refusal. If permission does get turned down SCC should be asked to carry out the reconstruction of the bus stops.
- West Street – There was an issue of a lorry blocking the road. The Highways Officer said the recent work done on the crossover had not been sufficiently done by the contractor and therefore the contractor had gone back a second time to complete the work.
- A complaint was received about there being water ingress onto the footpath from West Street through to the golf course. Councillor Steeds contacted the golf course suggesting the water pipes be redirected. The grounds man looked and the pipes which he said were coming off Southern Railway land however he would put in a French ditches and asked if Councillor Steeds could get hold of Southern Rail so they could also go and look at it. Councillor Steeds has emailed Ben Cramplin to contact Southern Rail.

- Work to fix the drainage system around Jeddere Cottages is being paid for out of Councillor Steed's allocation and a feasibility study is currently being done.
- Mayfield – Water is coming through Mayfield from the broken pipes at the back of the properties which has broken up tarmac in the road. Councillor Steeds met with Rob Preedy who has agreed to sort out the flow of water and create a new ditch and resurface the tarmac at the same time. This work should be done in April and by June Mayfield should be sorted.
- New Farthingdale – Councillor Steeds is trying to get access for a resident with disabled children. TDC have agreed that they will pay half if Surrey agree to get the Greencrete laid which will allow access for the disabled families in the area. Surrey have refused to put a designated parking bay in the road but Councillor Steeds is trying to get that sorted out as well.
- Marking up pot holes with the Highways Officer around the area.

Report from District Councillor White

- The large pot hole along Haxted Road has been repaired (05/02/2020). Curbs are disappearing and another big pot hole has formed opposite the Haxted Mill. **Action: Clerk to report**
- Cromwell Hall Farm Cottages – Cromwell Hall have been complaining about work being carried out at the Cottages. Councillor White has spoken to Neil Langley at TDC who is responsible for checking on the situation. The builders have installed more windows than were on the plan, shutters have been replaced with double glass doors, there is a kitchen and toilet and this appears this building is being converted into a residential dwelling. Councillor White has asked TDC to put a condition on this property to state this should not be allowed.
- Councillor White attended a meeting at TDC regarding CIL where they confirmed that if a Neighbourhood Plan was approved CIL would increase to 25% and therefore be of benefit to Dormansland.
- The issue of parking on grass verges in New Farthingdale was raised. **Action: Councillor White to chase up.**
- Councillor Bright asked whether Moor Lane was still due to reopen on 16 February 2020. Councillors Steeds and White were not aware of this. Councillor Bright said he had read the road will reopen with controlled traffic lights. **Action: Councillor Steeds to look into this.**

THE CHAIRMAN TO SUSPEND THE MEETING

6 Public Question Time

- 6.1 A member of the public reported that Pave Right appeared to be using free advertising for their business leaving boards in various places around the village. **Action: Clerk to inform SCC to see if permission has been granted.**

A member of the public commented on potholes and flooding by Water Lane. It was noted that land owners are responsible for clearing the ditches however it was felt that due to the pure volume of water across the fields flooding was worse than usual. It was suggested that the culverts should be cleared. **Action: Councillor Steeds to report to Surrey Flood Team (Junction of Starborough Road/Water Lane/St Piers Lane)**

Memorial Hall – Since the last Parish Council meeting Jane Vogt had contacted the Charity Commission. She read out an email which stated that her enquiry was being passed to Regulatory Compliance to be looked at and she took this to show that the file was not closed. Councillor Cook explained that she had written confirmation that the file was closed and she would bring this to the next meeting.

THE MEETING TO BE RE-OPENED

7 Chairman's Comments

The Chairman attended the Appeal Hearing for Frith Manor on 21-24 January 2020 and read a statement of objection. The Chairman gave a summary of what was discussed at the Hearing and has copies of documents should anyone wish to view them. The Chairman felt she had been given the opportunity to put forward a good case and ask questions.

Councillor White commented that the officer from TDC had no idea of the area which was extremely unhelpful in the circumstances. A decision is due to be made at the end of March 2020.

At January's meeting the Chairman agreed to get an estimate for new cherry trees being planted in the village. She had not yet received a quote but would chase this up. The Chairman has also asked for the quote to include a Christmas Tree. **Action: Chairman**

8 Correspondence and Communication

8.1 **Members noted** various items of correspondence and communication previously circulated by the Clerk.

9 Clerk's Report

The Clerk reported the following since last month's meeting:

- Defibrillator in Dormans Park– the Clerk is still waiting to hear back from Community Heartbeat Trust and will chase them up.
- New benches – These are on order and due to be delivered on 13 February. Adam Neill to install.
- PC email addresses – The Clerk has a new PC email address but won't start using it until all councillor emails are set up. Awaiting instructions from UBE for councillor emails.
- Gave Fiona Thompson the go ahead with planting the cherry tree in the Recreation Ground.
- Received a phone call from a resident asking that if the PC intend on planting trees in the village can they please make sure they are maintained.

10 Village Environment, Highways and Infrastructure

10.1 **To receive any updates on blocked drains/gullies and other highways issues.**

A resident requested the drains are cleared along Hollow Lane . Councillor Bright said he has already reported this to SCC and is chasing it up. Councillor Steeds has given Councillor Bright new contact details to follow this up. **Action: Councillor Bright**

It was noted the village had been swept a couple of weeks ago and cleared of Autumn debris and it was suggested perhaps the PC could pay to have this done more often. **Action: Clerk to speak with TDC**

Councillor Steeds confirmed Mutton Hill was going to be swept to enable yellow lines to be repainted. It was noted that the grass verge at New Farthingdale and Dormans Close had been churned up which was believed to be from BT vehicles working in the area.

11 Memorial Hall

11.1 **To receive any updates from the Trustees.**

Councillor Cook reported that the Trustees have had a recent meeting with the developer and architect. They discussed the issues raised at the open days and as a result the internal layout of the hall is being redesigned. Road access is being looked at in conjunction with Highways consultants with a view to improving the safety. Once alterations are finalised the developer and architect will hold another meeting with the planning officer to seek any further clarifications and then put in the application for full planning permission. They will provide the Trustees with brochures of the development that can then be posted out around the village.

12 VE Day - Friday 8 May 2020

12.1 **To discuss whether a public event should be held to mark VE Day.**

Members discussed whether or not to host an event for VE Day. The Chairman said she was happy to put on an event should members wish her to do so. One suggestion was to hold an event with the theme of 1945 "Dormansland goes 1940s" (fancy dress/bands etc) but it was felt there was nowhere large enough to accommodate this. Weather in May would also need to be taken into consideration with a back up plan for rain. A further suggestion was to put up marquees on the Recreation Ground with live music. Not all members felt it was necessary to hold a large event, especially as it was on a Bank Holiday and the Carnival was also being held in July. An option of laying a wreath by the Memorial was mentioned. There were doubts as to whether enough support would be shown for a large event.

Action: The Chairman and Councillor Cook agreed to make enquiries and look into possible options and costs for hosting an event (possibly liaise with the pubs and school). They would report back at March's meeting.

13 HoChee Cottages

13.1 To discuss issues with the sight line at HoChee Cottages.

Members discussed the ongoing issue of the sight line at HoChee Cottages. Councillor Steeds said she would speak to SCC and check whether the sight line was being taken into account when the speed table was installed. **Action: Councillor Steeds**

14 CAGNE (Communities Against Gatwick Noise and Emissions)

14.1 To consider the request from CAGNE for a donation of £1000 towards opposing a new runway.

Members agreed to donate £1,000 towards legal costs for opposing the new runway at Gatwick Airport. Jane Vogt confirmed that if there is an Issue for handing a cheque over the barrister in place can send an invoice direct to the PC so the monies are paid direct to the barrister.

15 To Review Letter Received from Councillor Mary Lewis (SCC Cabinet Member for Children, Young People and Families)

15.1 Letter addressed to Council members asking for councillors to work together and fulfil responsibilities relating to safeguarding.

Members agreed to support the safeguarding of all children and to take a "corporate parenting" role in the lives of Surrey's children in care.

Councillor Fitzgerald asked what was happening with the Children's Centre and Councillor Steeds confirmed that Tandridge were currently refurbishing 2 of the rooms in the Victoria Club but waiting for a contractor to carry this out.

16 Reports from representatives on outside bodies

16.1 Lingfield Library – The Chairman is waiting for the new meeting date which she will attend.

16.2 Gatwick Airport – No report from Councillor Kaiser-Davies. Jane Vogt reported that the new part of the Smart motorway on the M23 was causing flooding due to issues with the bank alongside the motorway. There were continued problems with this new part of the motorway.

17 Annual Parish Assembly

17.1 To consider a speaker for this year's APA.

Members agreed to invite the KSS Air Ambulance to speak at this year's APA. The Chairman was not available on 22 May 2020 and asked that the date be changed to 29 May 2020. **Members agreed** to change the APA to 29 May 2020 and the planning meeting to 22 May 2020. **Action: Chairman to give contact details to the Clerk.**

18 Accounts/Finance

18.1 Members approved cheques for payment.

| | | |
|--------|--------------------------------|-----------|
| 200282 | The Surrey Pension Fund | £347.75 |
| 200283 | Maureen Young | £66.65 |
| 200284 | Chiddingstone Parish Council | £39.11 |
| 200285 | Surrey Playing Fields | £10.00 |
| 200286 | SLCC | £180.00 |
| 200287 | Lisa Liggins | £1,165.75 |
| 200288 | Lisa Liggins - Office Expenses | £104.55 |
| 200289 | Lisa Liggins - Clerks Expenses | £36.90 |
| 200290 | Adam Neill | £25.00 |
| 200291 | Adam Neill (Benches) | £1,000.00 |

18.2 **Members noted** bank reconciliation and cash book for January 2020.

| HSBC Community Account | | | | | |
|---|------------------------|-------------------|--|--|------------------|
| Balance per Bank Statement as at | | 26/01/2020 | | | |
| | HSBC Community Account | | | | 46,650.42 |
| | HSBC BMM Account | | | | 36,309.98 |
| Less unrepresented cheques as at 26/12/2019 | | | | | |
| | | | | | |
| | 200269 | | | | -2,000.00 |
| | 200276 | | | | -250.00 |
| | 200281 | | | | -100.00 |
| | | | | | <u>80,610.40</u> |
| The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:- | | | | | |
| CASH BOOK | | | | | |
| | Opening Balance | | | | 83,943.85 |
| | Add: Receipts | | | | 6.17 |
| | Less: Payments | | | | (3,339.62) |
| | | | | | <u>80,610.40</u> |

19 Information for Councillors (for noting or inclusion on future agenda)
Members noted the Clerk is annual leave 14-21 February 2020.

20 Date of next Meetings

- 20.1 Next Meeting of the Parish Council Wednesday 4 March 2020 at 7.30pm
- 20.2 Next Meeting of the Planning Committee Wednesday 26 February 2020 at 7.30pm

Meeting closed: 8.42pm

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| <p>Signed as a correct record:</p> <p>Dated:</p> | |
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