



## Dormansland Parish Council

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### Minutes of the 225<sup>th</sup> Meeting of Dormansland Parish Council held at 7.30pm on Wednesday 4 March 2020 in The Parish Room, The Platt, Dormansland RH7 6RA

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#### 1 Roll Call

##### 1.1 Members present:

Councillor Maureen Young (**Chairman**)  
Councillor Harry Fitzgerald (**Vice Chairman**)  
Councillor David Bright  
Councillor Dawn Cook  
Councillor Susan Calamassi

##### 1.2 Also in Attendance:

Councillor Sir Nicholas White, 1 member of the public and the Clerk.

#### 2 Apologies for Absence

Apologies were received and accepted from Councillor Guy Kaiser-Davies and Councillor Lesley Steeds.

#### 3 Declarations of interest

As trustee of the Memorial Hall, Councillor Dawn Cook declared an interest in agenda item 12.

#### 4 To receive minutes of the 224<sup>th</sup> Meeting held on Wednesday 5 February 2020 (previously distributed)

4.1 **Members approved** the minutes of the 224<sup>th</sup> meeting held on Wednesday 5 February 2020 previously circulated to all members, be signed as a true record. The Chairman signed the minutes.

#### 5 To receive reports from County and District Councillors

##### *Report from District Councillor White*

- Councillor White confirmed that the Appeal for Frith Manor had been dismissed which was excellent news.
- Moor Lane is now open with the last lot of the pipes being laid. West Park Hill will be closed for approximately one year. Initially with traffic lights but thereafter totally closed.
- Gatwick - At the recent LPC meeting members decided they were no longer going to support GACC but continue support for CAGNE. GACC appear to only be interested in the far right lying areas and not those on our doorstep and under the direct flightpath. Councillor White recommend that it might be a good idea if DPC took the decision to resign from GACC. It is proposed that the emergency runway is going to increase from 46.7m passenger a year to 61.4m and that if they get approval for the use of the emergency runway that will increase the passenger numbers up to 71 million. There is no guarantee the infrastructure of rail and road will be improved. The Noise Management Board members are from Tunbridge Wells, Penshurst etc and not our immediate area. If asked questions about pollutants for schools etc. the do not have the authority to talk about that, they can only talk about noise.
- Pot Holes - One was repaired at end of January on the Haxted Road but has already reopened. This was reported to Surrey Highways who said it wasn't bad enough yet.

- Reinstating Haxted Road – Councillor White has written to Surrey Highways and is waiting for a response. He wrote to them about Watery Lane and Haxted Road with regards the buses and lorries having broken down the verges. Councillor White was originally told by Surrey that SES were responsible. He is waiting to hear back.

No report received from Councillor Steeds.

### ***THE CHAIRMAN TO SUSPEND THE MEETING***

#### **6 Public Question Time**

- 6.1 There were no questions from the public.

### ***THE MEETING TO BE RE-OPENED***

#### **7 Chairman's Comments**

The Chairman was extremely pleased that the Appeal for Frith Manor had been dismissed. The question of whether absence of a 5 year supply would be resolved by the Local Plan. The answer was not currently known. It was noted that the Local Plan inspector indicated that there was not enough diverse accommodation for travellers and gypsy sites. Smallfield and Burstow were having to increase the number of pitches. It is expected a decision will be made by the end of March 2020. Councillor White noted that there maybe a lot of comments as to weaknesses within the report that TDC may have to adjust.

#### **8 To approve the appointment of new Parish Councillor**

- 8.1 **Members noted** that the candidate they had interviewed for the role of Parish Councillor was no longer in a position to accept the offer at this current time.

#### **9 Correspondence and Communication**

- 9.1 **Members noted** various items of correspondence and communication previously circulated by the Clerk. It was noted that the land behind Dormans Station was going to be developed by Raven Homes subject to contract. Negotiations are in place. It still understood that the car park will be separate from the Housing Association however this would need to be clarified.

#### **10 Clerk's Report**

The Clerk reported the following since last month's meeting:

- Spoke to Pave Right and SCC regarding the advertising boards. These have been removed however members noted 1 new one had appeared on Blackberry Road/Felcourt Road. **Action: Clerk**
- Emailed TDC to ask about the possibility of extra street cleaning. Awaiting a response.
- Emailed TDC regarding falling branches from an Oak tree by 1 The Platt. Awaiting a response.
- Emailed Anne Boote at TDC re funding for the Children's Centre. Awaiting a response.
- Contacted Community Heartbeat to make arrangements for their representative to visit the site in Dormans Park. Still waiting for a date.
- Ordered a replacement plaque for one of the new benches.
- Telephone call booked for 5 March with Roger from UBE to discuss councillor email addresses.
- Members asked the Clerk to chase for a response from Councillor Elias. **Action: Clerk**
- Councillor White asked the Clerk to send him a copy of DPC's letter of objection re Furzefield. **Action: Clerk**

#### **11 Village Environment, Highways and Infrastructure**

- 11.1 **Members noted** the drains in Hollow Lane still hadn't been cleared and Councillor Bright would chase. After extremely heavy rainfall it was noted that no further flooding had occurred at the Post Office.

## 12 Memorial Hall

- 12.1 Councillor Cook reported the developer and architect were looking at plans and making revisions. The trustees are looking to start up a website for the Memorial Hall. Members of the Parish Council asked if they could see the plans before they were submitted to TDC and Councillor Cook said she would pass on this request to the Chairman of the Trustees. Members asked if Councillor Cook could chase Mr Mills for a response to their letter.

## 13 VE Day - Friday 8 May 2020

- 13.1 The Chairman received a contract and invoice from First and Foremost Entertainment Limited, the company who were providing the band "Scintillating Swing" for the PC's VE Day celebration. Members had received and read the content of the contract. Under Section 137 of the LGA 1972 **Members approved** expenditure of £2,580 for the band. A deposit of £774 was to be paid and sent off with the signed contract. The Clerk explained that First and Foremost did not accept payment by cheque. **Members agreed** the Clerk should contact HSBC and enquire about online payment/BACS. **Action: Clerk**

**Members approved** expenditure of £50 for decorative lighting for the marquee.

The Chairman updated members on what she had organised so far. She produced an estimate of costs to-date for members to approve.

**Members approved** expenditure for the following after which the Chairman would arrange booking:

Art work	£30
Leaflets (1000)	£90
Banner	£50
Portaloos	£330
Wreath	£50
TDC TEN	£21
Hire of marquee	£80

The Chairman confirmed the beer tent would be provided by The Plough and the Scouts would provide a marquee for the band. The Chairman is waiting for quotes on hiring a Generator.

The Chairman asked the Clerk to arrange the following:

- Confirm booking with Euro Loos.
- Sign and send back the contract to First and Foremost Entertainment Ltd (payment would have to follow once online payments had been permitted).
- Write to Jo Sweating and confirm arrangements of licence, tens and event timings.
- Contact Scout Master and confirm we wish to hire the marquee.
- Write to Nigel Hinton and confirm time of booking the Centenary Room (4pm-10.30pm).
- Obtain key from TDC to unlock gate at the bottom of the Recreation Ground prior to the event.
- Complete TDC online Public Event Form.
- Arrange Public Liability Insurance for £5 million.

**Action: Clerk**

Councillor Cook updated members on what she had been arranging. She had liaised with Dormansland Primary School and would also be contacting the Brownies and church to involve a group of children at the event. She was looking to source a commemorative coin to give to the children that take part in the VE Day celebrations. Clerk to give Councillor Cook details of the Scout Master. **Action: Clerk**

**Members agreed** to start the event at 7pm.

## 14 HoChee Cottages

- 14.1 **Members noted** email sent from Philippa Gates 13 February 2020. She confirmed the construction of a road table at the junction of High Street/Plough Road/Hollow Lane and Dormans Road does not involve moving the give way lines on Dormans Road. Therefore it is unlikely that the visibility for drivers in Dormans Road waiting at the junction will improve. It may be marginally better as the vehicle will be on the raised table at this point. **Members agreed** to wait until construction is finished before taking matters further with regards the sight lines.

## 15 Cherry Trees

- 15.1 The Chairman updated members on the supply and cost for cherry trees in the village. Unfortunately the quote she was given was more expensive than initially stated. The Chairman agreed to liaise with Adam Neill and Fiona Thompson. She had also left a message for Starborough Nurseries to call her who may be able to give the PC a big discount. **Members agreed** to include purchasing a Christmas Tree. Councillor White noted that it may be worth contacting Haskins as they were newly opened and it could be good advertising for their business. **Action: Chairman to liaise with Adam Neill and Fiona and follow up call to Starborough Nurseries.**

## 16 Reports from representatives on outside bodies

- 16.1 Lingfield Library – Chairman waiting for the date of the next meeting. Councillor Cook confirmed the Board of Trustees have a meeting on 24 March 2020.
- 16.2 Gatwick Airport – No report received from Councillor Mr Kaiser-Davies.

## 17 Annual Parish Assembly

- 17.1 **Members noted** guest speakers for this year's APA. The Clerk confirmed that KSS Air Ambulance would be attending and she was waiting to hear back from the representative at SES Water. **Members resolved** to give a donation of £100 to the KSS Air Ambulance at the APA. **Members agreed** that this year wine and nibbles would be provided.

## 18 CAGNE (Communities Against Gatwick Noise and Emissions)

- 18.1 **Members approved** a cheque of £1000 for CAGNE towards legal expenses and expert funds related to Gatwick expansion plans.

## 19 Accounts/Finance

- 19.1 **Members approved** cheques for payment.

200292	Glasdon UK Limited	£2,920.56
200293	Susan Calamassi	£10.00
200294	FT Property Ltd	£35.16
200295	CAGNE	£1,000.00
200296	The Surrey Pension Fund	£347.75
200297	Lisa Liggins	£1,165.75
200298	Lisa Liggins - Office Expenses	£94.53
200299	Lisa Liggins - Clerks Expenses	£36.90
200300	Maureen Young (VE Day)	£50.00

19.2 **Members noted** the bank reconciliation and cash book for February 2020.

<b>HSBC Community Account</b>						
Balance per Bank Statement as at		<b>26/02/2020</b>				
HSBC Community Account				41,434.71		
HSBC BMM Account				36,316.15		
Less unpresented cheques as at 26/02/2020						
200281				-100.00		
200285				-10.00		
				<u>77,640.86</u>		
The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-						
<b>CASH BOOK</b>						
Opening Balance				80,610.40		
Add: Receipts				6.17		
Less: Payments				(2,975.71)		
				<u>77,640.86</u>		

**20 Information for Councillors** (for noting or inclusion on future agenda)

**21 Date of next Meetings**

21.1 Next Meeting of the Parish Council Wednesday 1 April 2020 at 7.30pm

21.2 Next Meeting of the Planning Committee Wednesday 25 March 2020 at 7.30pm

**Meeting closed: 9.04pm**

**Signed as a correct record:**

**Dated:**