



## Dormansland Parish Council

Parish Clerk: Lisa Liggins  
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Dear Councillor

You are invited to a virtual meeting of DORMANSLAND PARISH COUNCIL on Wednesday 8 July 2020 at 7.30pm via the Zoom platform (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Signed:

02 July 2020

Lisa Liggins, Parish Clerk

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Members of the public and press are welcome and encouraged to attend

### AGENDA

- 1 **Roll Call**
- 2 **Apologies for absence**
- 3 **To receive declarations of interest**  
*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*
  - (i) *any Disclosable Pecuniary Interests (DPIs) and/or*
  - (ii) *other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
  - (iii) *any changes to their circumstances which should be recorded on their Register of Interests.*
- 4 **To receive minutes of the 226<sup>th</sup> Meeting held on Wednesday 3 June 2020 (previously distributed)**
  - 4.1 To agree their accuracy and, subject to any amendments, sign them as a true record.
- 5 **To receive reports from County and District Councillors**

### ***THE CHAIRMAN TO SUSPEND THE MEETING***

- 6 **Public Question Time**
  - 6.1 Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person.

\* All items marked with an asterisk have supporting documentation

## **THE MEETING TO BE RE-OPENED**

### **7 Chairman's Comments**

### **8 Clerk's Report**

### **9 Village Environment, Highways and Infrastructure**

- 9.1 To receive any updates on blocked drains/gullies and other highways issues
- 9.2 Coronation Oak in the Recreation Ground – To re-approve remembrance plaque
- 9.3 Request for bricks (donated by residents) in recreation playground to be cleaned
- 9.4 To note email from SCC re setting up community highways volunteering groups

### **10 Defibrillator**

- 10.1 To note defibrillator was deployed on 9 June 2020

### **11 Memorial Hall**

- 11.1 To receive any updates from the Trustees

### **12 Reports from representatives on outside bodies**

- 12.1 Lingfield Library – To receive any updates
- 12.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies

### **13 Grant Applications**

- 13.1 To approve any grant applications received
- 13.2 To note current balance of grant awarded to Dormansland Diamonds

### **14 Accounts/Finance**

- 14.1 To approve cheques for payment\*
- 14.2 To note bank reconciliation and cash books for June 2020\*

### **15 Information for Councillors (for noting or inclusion on future agenda)**

### **16 Meetings**

- 16.1 Next Meeting of the Parish Council Wednesday 2 September 2020 at 7.30pm. Venue TBC.

**If any member of public wishes to join the meeting, please contact the clerk for instructions.**

Parish Clerk: Mrs Lisa Liggins  
Email: [dormansclerk@outlook.com](mailto:dormansclerk@outlook.com)

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