



Dormansland Parish Council

Parish Clerk: Lisa Liggins
Address: DPC, PO BOX 191, Edenbridge, TN8 9EA
Tel: 01732 866149
Email: dormansclerk@outlook.com
Website: www.dormansland.org.uk

Dear Councillor

You are invited to a virtual meeting of DORMANSLAND PARISH COUNCIL on Wednesday 2 September 2020 at 7.30pm via the Zoom platform (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Signed: 

26 August 2020

Lisa Liggins, Parish Clerk

Members of the public and press are welcome and encouraged to attend

AGENDA

Please note this meeting will be recorded for the purpose of documenting the minutes. The recording will be deleted once the minutes are approved.

1 Roll Call

2 Apologies for absence

3 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and/or*
- (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
- (iii) any changes to their circumstances which should be recorded on their Register of Interests.*

4 To receive minutes of the 227th Meeting held on Wednesday 8 July 2020 (previously distributed)

4.1 To agree their accuracy and, subject to any amendments, sign them as a true record.

5 Co-option of New Parish Councillor

5.1 Members to vote to fill the vacancy of new parish councillor.

5.2 To receive the Councillor Declaration of Acceptance of Office (this needs to be an actual signature and will have to be signed after the meeting).

* All items marked with an asterisk have supporting documentation

6 To receive reports from County and District Councillors

THE CHAIRMAN TO SUSPEND THE MEETING

7 Public Question Time

- 7.1 Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person.

THE MEETING TO BE RE-OPENED

8 Chairman's Comments

9 Clerk's Report

10 Village Environment, Highways and Infrastructure

- 10.1 To receive any updates on blocked drains/gullies and other highways issues.
- 10.2 To consider taking part in the Great British September Clean (11-27 September 2020).
- 10.3 **Grass Cutting 2020/21**
To agree a schedule of extra cuts by SCC and approve expenditure of £385 for each additional cut.
- 10.4 **Surrey Community Highways Volunteers**
To further consider the above scheme and decide whether to take on the responsibility for the delivery of certain maintenance activities in Dormansland.
- 10.5 **Wildflower Project**
To receive an update from Councillor Bright and for members to agree on the site designated for the wild flower project.
- 10.6 **Plaque for Coronation Oak**
To consider quotes received from the Clerk for a plaque and agree on which product to order.
At the request of a resident, Members to consider inviting residents to a public event when fitting the plaque.
- 10.7 **Dropped Kerbs/Parking Spaces**
To note the increase in dropped kerbs being installed and review the need for creating more parking spaces (New Farthingdale).

11 Planning Application for Land to the rear of Dormans Station (TA/2017/212)

- 11.1 Update on the above application for 9 affordable homes and car park on land to the rear of Dormans Station.

12 Defibrillator – Dormans Park

- 12.1 To agree that if a new defibrillator is purchased by the DPRT, this can be housed in the BT kiosk in Dormans Park which is owned by DPC.

13 Memorial Hall

- 13.1 To receive any updates from the Trustees.

14 Dormansland Diamonds

- 14.1 To approve for a member of the PC to join the Dormansland Diamonds as the PC's representative.

15 Reports from representatives on outside bodies

- 15.1 Lingfield Library – To receive any updates
- 15.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies

* All items marked with an asterisk have supporting documentation

16 Grant Applications

- 16.1 To approve any grant applications received
- 16.2 To note current balance of grant awarded to Dormansland Diamonds

17 Accounts/Finance

- 17.1 To approve cheques for payment*
- 17.2 To note bank reconciliation and cash books for July and August 2020*
- 17.3 To approve expenditure of £4 to cover cost of CAGNE Forum Membership

18 Online Banking

- 18.1 With access to banks and paying in cheques becoming more problematic, Members to consider whether the Clerk can be given authority to make payments by bank transfer when payment by cheque is inconvenient or not accepted.

19 Information for Councillors (for noting or inclusion on future agenda)

20 Meetings

- 20.1 Next Meeting of the Parish Council via Zoom Wednesday 7 October 2020 at 7.30pm.
- 20.2 To consider holding Full Council meetings via Zoom until the end of 2020.
- 20.3 Meeting with Mark Devlin, CEO Young Epilepsy Monday 14 September 2pm (to confirm nearer time)
- 20.4 Chairman to attend meeting re Local Government Reorganisation Tuesday 15 September (afternoon)

If any member of public wishes to join the meeting, please contact the clerk for instructions.

Parish Clerk: Mrs Lisa Liggins
Email: dormansclerk@outlook.com

* All items marked with an asterisk have supporting documentation