



## Dormansland Parish Council

Parish Clerk: Lisa Liggins  
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Dear Councillor

You are invited to a virtual meeting of DORMANSLAND PARISH COUNCIL on Wednesday 7 October 2020 at 7.30pm via the Zoom platform (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Signed: 

1 October 2020

Lisa Liggins, Parish Clerk

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Members of the public and press are welcome and encouraged to attend

### AGENDA

**Please note this meeting will be recorded for the purpose of documenting the minutes. The recording will be deleted once the minutes are approved.**

- 1 Roll Call
- 2 Apologies for absence
- 3 To receive declarations of interest  
*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*
  - (i) any Disclosable Pecuniary Interests (DPIs) and/or
  - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting
  - (iii) any changes to their circumstances which should be recorded on their Register of Interests.
- 4 To receive minutes of the 228<sup>th</sup> Meeting held on Wednesday 2 September 2020 (previously distributed)
  - 4.1 To agree their accuracy and, subject to any amendments, sign them as a true record.
- 5 To receive reports from County and District Councillors

**THE CHAIRMAN TO SUSPEND THE MEETING**

\* All items marked with an asterisk have supporting documentation

## **6 Public Question Time**

- 6.1 Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person.

### ***THE MEETING TO BE RE-OPENED***

## **7 Chairman's Comments**

## **8 Clerk's Report**

## **9 Village Environment, Highways and Infrastructure**

- 9.1 To receive any updates on blocked drains/gullies and other highways issues.
- 9.2 To receive a report on the litter pick organised by DPC on 27 September 2020.

## **10 Memorial Hall**

- 10.1 To receive any updates from the Trustees.

## **11 Dormansland Diamonds**

- 11.1 To receive any updates.

## **12 Dormansland Neighbourhood Plan**

- 12.1 To review current position of the Neighbourhood Plan and arrangement of the Steering Group.

## **13 Neighbourhood Watch/Crime**

- 13.1 To discuss whether the above scheme is still operational in the village and to note recent episodes of crime.

## **14 Consultations**

- 14.1 Proposed Devolution and Recovery Bill - To receive a report from DPC Councillors who attended the Unitary Councils and Local Government Reorganization Seminar for Tandridge District Council.
- 14.2 Planning White paper Consultation Briefing via Zoom - 8 October 2020 at 2pm
- 14.3 Government Reform of the Planning System (circulated to members by the Clerk on 17 August 2020)
  - Changes to the current planning system (deadline for responses 1 October)
  - Planning for the future - the planning white paper (deadline for responses 29 October)
  - Transparency and competition: a call for evidence on data on land control (deadline for responses 30 October)
- 14.4 Open Spaces Review - Tandridge District Council are conducting a review of parks and open spaces. The consultation opens for public review and responses on Monday 28 September to 5pm on 9 November 2020.

## **15 Reports from representatives on outside bodies**

- 15.1 Lingfield Library – To receive any updates
- 15.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies

## **16 Planning Committee**

- 16.1 To appoint Councillor Robinson onto the DPC Planning Committee with immediate effect.

## **17 Grant Applications**

- 17.1 To approve any grant applications received.
- 17.2 To review funding for Dormansland Primary School Kitchen Project.
- 17.3 To note current balance of grant awarded to Dormansland Diamonds.
- 17.4 DPC to consider applying for the Local Authority Emergency Assistance Grant for Food and Essential Supplies offered by Tandridge District Council.

\* All items marked with an asterisk have supporting documentation

## **18 Accounts/Finance**

- 18.1 To approve cheques for payment\*
- 18.2 To note bank reconciliation and cash books for September 2020\*
- 18.3 To approve salary increase of 2.75% as agreed by the NJC and that payments be backdated to April 2020\*

## **19 Information for Councillors (for noting or inclusion on future agenda)**

- 19.1 To note applications received for the role of new parish councillor and to arrange a date for interview.
- 19.2 To note the advice from the National Association of Local Councils and the Society of Local Council Clerks is for meetings to continue to be held remotely.

## **20 Meetings and Training**

- 20.1 Next Meeting of the Parish Council via Zoom Wednesday 4 November 2020 at 7.30pm.
- 20.2 To approve Council meeting dates for 2021.
- 20.3 Councillor Young and Fitzgerald to attend Planning White paper Consultation Briefing via Zoom - 8 October 2020 at 2pm
- 20.4 To note Councillor Robinson attending 2 training courses:
  - Councillors (new and refresher): Being an effective councillor 8 October 2020
  - Councillors – Introduction to Planning 14 October 2020
- 20.5 To consider calling an extraordinary meeting to review the Council's Standing Orders, Financial Regulations and policies.

**If any member of public wishes to join the meeting, please contact the clerk for instructions.**

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