



Dormansland Parish Council

Parish Clerk: Lisa Liggins
Address: DPC, PO BOX 191, Edenbridge, TN8 9EA
Tel: 01732 866149
Email: dormansclerk@outlook.com
Website: www.dormansland.org.uk

Dear Councillor

You are invited to a virtual meeting of DORMANSLAND PARISH COUNCIL on Wednesday 2 December 2020 at 7.30pm via the Zoom platform (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Signed:

26 November 2020

Lisa Liggins, Parish Clerk

Members of the public and press are welcome and encouraged to attend

AGENDA

Please note this meeting will be recorded and the recording will be deleted once the minutes are approved.

- 1 **Roll Call**
 - 2 **Apologies for absence**
 - 3 **To receive declarations of interest**

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

 - (i) *any Disclosable Pecuniary Interests (DPIs) and/or*
 - (ii) *other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
 - (iii) *any changes to their circumstances which should be recorded on their Register of Interests.*
 - 4 **To receive minutes of the 330th Meeting held on Wednesday 4 November 2020 (previously distributed)**
 - 4.1 To agree their accuracy and, subject to any amendments, sign them as a true record.
 - 5 **To receive reports from County and District Councillors**
- THE CHAIRMAN TO SUSPEND THE MEETING**
- 6 **Public Question Time**
 - 6.1 Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. If possible, the question will be answered immediately, otherwise a written reply will be given within 10 working days.

THE MEETING TO BE RE-OPENED

- 7 Chairman's Comments**
- 8 Clerk's Report**
- 9 Dormansland Memorial Hall**
To receive any updates.
- 10 Land to the rear of Dormans Station (TA/2017/212)**
To receive any updates.
- 11 Dormansland Neighbourhood Plan**
To receive updates on current position.
- 12 Co-option Next Steps**
 - 12.1 To confirm details of Co-option meeting.
- 13 Village Environment, Highways and Infrastructure**
 - 13.1 To receive any updates on highways issues.
 - 13.2 Bench Mill Lane – brought to the attention of the PC that this is too low to the ground making it hard to sit on.
- 14 Dormansland Diamonds**
 - 14.1 To receive any updates from Councillor Robinson.
- 15 Neighbourhood Watch/Crime**
 - 15.1 To receive any updates from Councillor Robinson
- 16 Reports from representatives on outside bodies**
 - 16.1 Lingfield Library – To receive any updates.
 - 16.2 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies.
- 17 Grant Applications**
 - 17.1 To consider/approve grant applications received.
 - 17.2 To note current balance of grant awarded to Dormansland Diamonds.
- 18 Accounts/Finance**
 - 18.1 To approve cheques for payment*
 - 18.2 To note bank reconciliation and cash books for November 2020*
 - 18.3 To approve budget and set precept for 2021/22*
 - 18.4 To note CIL income from 2016/2305 Cromwell Hall Farm Cottages, Felcourt Road, Felcourt, Surrey RH19 2JU. The Parish sum of £2,930.77 will be paid by the end of April 2021.
 - 18.5 To approve extension of Clerk's CiLCA qualification and expenditure of £260 for extension charge.
- 19 Policies**
 - 19.1 To ratify amendments to Standing Orders.
 - 19.2 To adopt the following policies with immediate effect: Co-option Policy and Grant and Donation Policy
- 20. Website**
 - 20.1 Having considered 3 quotes received from the Clerk, Members to agree which company the PC will move it's website to (Vision ICT, Parish Council Websites or Parischouncil.net).
- 21 Information for Councillors** (for noting or inclusion on future agenda)
- 22 Meetings and Training**
 - 22.1 Next Meeting of the Parish Council via Zoom Wednesday 6 January 2021 at 7.30pm.

If any member of public wishes to join the meeting, please contact the Clerk for instructions.