



Dormansland Parish Council

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MINUTES OF A MEETING OF DORMANSLAND PARISH COUNCIL HELD ON WEDNESDAY 3 FEBRUARY 2021 AT 7.30pm VIA ZOOM CONFERENCE PLATFORM

This meeting was held remotely, as permitted by emergency legislation introduced on 6th April 2020 in response to the ban on public gatherings to reduce the transmission of the Corona Virus – COVID-19 which was declared a global pandemic by WHO on 11th March

The Chairman opened the meeting introducing Councillor Cheryl Roux as our new parish councillor.

1 Participating

Councillor Maureen Young (Chairman)
Councillor Guy Kaiser-Davies
Councillor David Bright
Councillor Susan Calamassi
Councillor Clive Robinson
Councillor Cheryl Roux

Also participating: District Councillor Nicholas White, the Clerk, Adrian Berendt, South East Region Coordinator for 20s Plenty, Alistair Baillyss (20s Plenty) and 3 members of the public.

2 Apologies for absence

Apologies of absence were received and accepted from Councillor Fitzgerald and Councillor Steeds.

3 Declarations of Interest

Councillor Robinson declared an interest in agenda item.17.1

4 Members **approved** minutes of the 232nd meeting held on Wednesday 6 January 2021 previously circulated to all members. These were signed as a true and accurate record (after the meeting).

5 Members **approved** minutes of an Extraordinary Meeting held on Wednesday 13 January 2021 previously circulated to all members. These were signed as a true and accurate record (after the meeting).

6 Members **approved** minutes of the Planning Committee Meeting held on Wednesday 27 January 2021 previously circulated to all members. These were signed as a true and accurate record (after the meeting).

7 Presentation by Adrian Berendt, South East Region Coordinator for 20s Plenty

Mr Adrian Berendt gave a presentation explaining that 20s Plenty campaign for 20mph to become the default speed limit on residential and urban streets. This can be done on most streets without the need for any physical calming and they accept that on some streets it may be appropriate to have a higher

limit based on the road, vulnerable road users provision, etc. But any limit above 20mph should be a considered decision based on local circumstances.

ACTION: The Parish Council would need to process and discuss the information shared by Mr Berendt in order to make a decision of whether or not to move forward with this scheme for Dormansland.

8 Public Question Time

- 8.1 A member of the public raised concerns about water flowing from Mayfield. The Clerk read out some information on behalf of Councillor Steeds explaining that Mayfield driveway was owned by TDC as are 4 of the 6 bungalows and flats. TDC have agreed a major project of repairs and extra parking spaces but before they can do that they are trying to solve the water problem. Unfortunately they are not getting co-operation from Southern Water. Councillor Steeds has followed this up many times but with the excuse of the pandemic by SES there is little more she can do other than asking for updates from Rob Preedy.

THE MEETING TO BE RE-OPENED

9 To receive reports from County and District Councillors

Councillor Steed's report was read out by the Clerk:

District –Fairly quiet re complaints or queries from residents. It has been reported that Mill Lane footpath was very muddy and Councillor Steeds was advising TDC and Surrey but doubts if they will be able to do anything to alleviate the problem due to the heavy rainfall. It will be necessary to find out who takes ownership of it and could be a number of stakeholders i.e. Network Rail, TDC, Countryside Access or landowners.

With reference to the drainage issue at The Platt, Surrey have advised that they cannot get the equipment down there because the vehicles are too large. Highways will be doing it manually as soon as they are able to.

Tandridge - The advert for a CEO had gone live. Jackie King remains the acting CEO. Tandridge's forecast for 2021-22 was that it will be in budget without drawing down on reserves.

Surrey - Due to the transformation programme Surrey's revenues were in good order and they were proposing a 2.49% Council Tax increase plus 1.99% for Adult Social Care. Half a percent less than 2020/21 whilst continuing to provide all statutory services across the County. This should be agreed at full Council next week. Surrey had, through the Surrey Resilience Forum, working with the Government, NHS and all associated groups successfully rolled out a massive vaccine program. The South African virus seemed to be spreading and Surrey were responding as per Government advice. Councillor Steeds thanked our volunteer groups across the Division for their sterling work in our communities. Councillor Steeds managed to get a substantial donation to contribute to the moisturisers, creams and drinks for East Surrey Hospital.

Please email or telephone Councillor Steeds with any points you wish to raise.

Councillor White reported:

Councillor White recently attended the Audit & Strategy Committee meeting at Tandridge. A useful discussion was given by Karen Hughes, Superindendant of police for the Tandridge area who said the police were more than happy to receive reports form anyone either on Facebook, Twitter or email during these difficult times where people were being abused, thefts, drug pushing or any other crime. They have set up a specialist unit in Caterham that will read all of these reports and then get the police to act. They have 17 extra officers within the Tandridge overall area.

Councillor White visited TDC for his vaccination which was very well organized and only took about 15 minutes. It was very well serviced by the Lingfield surgery.

10 Chairman's Comments

The Chairman reported that prior to the Coronavirus pandemic the Parish Council had held a few open surgeries and it was suggested it might be time to try and get these up and running again. These would currently have to be held via Zoom which may not be the best option or have the desired effect of an "open surgery". Members may need to consider other options.

The Chairman is attending an Appeal Hearing for planning application TA/2019/1774 (Land at Furzefield Chase, Dormans Park) on 16 February 2021 and will be putting forward the PC's objections.

11 Clerk's Report

The clerk reported the following:

- Faults on 2 street lights on the footpath between the Platt and the station have been reported to Surrey.
- Chased the issue of drainage on station footpath which Councillor Steeds mentioned in her report.
- Arranged for a new road sign at West Street to be installed which will include the words "private road" to help prevent vehicles driving down and using it as a turning point.
- Bench on Mill Lane has been raised to make sitting on easier.
- Footpath in the Recreation Ground - TDC have said it might be more favourable to build a central path instead of tarmac the whole area. The cost of a central path is approximately £2500 + VAT plus an addition cost of installing an ACO drain which varies in price depending on where it is installed. Contractors will need to visit the site before quoting.
- Received an email today from a resident about the running water from Mayfield. This was highlighted and discussed during public session.

12 Dormansland Memorial Hall

- 12.1 The Parish Council confirmed they were currently making enquiries regarding the Memorial Hall and would provide an update once they had received further information.

13 Village Environment, Highways and Infrastructure

- 13.1 Surrey intend to carry out a manual clean and camera inspection of all gullies along The Platt/Station footpath during March 2021.

14 Reports from representatives on outside bodies

- 14.1 Gatwick Airport

Councillor Kaiser-Davies and Jane Vogt attended the GACC virtual Parish Council event on 28 January. This was delivered by Peter Barclay as Chair, Charles Loyd and Richard Streatfield. There were 3 key agenda topics:

Gatwick growth - this covered the growth of Gatwick since 1979. Their intention to use the emergency runway through a Development consent order. GACC stance is to ensure Gatwick's future growth is achieved by making more intensive use of its existing main runway.

Night flights- councils advised to respond to the first part of the Government's night flight consultation, which closes on 3 March. Dormansland will review this consultation and either respond separately or in support of GACC's response.

Joining or supporting GACC - key point here was the knowledge and experience that lies within GACC and how this can support Parish councils as they address the issues impacting on their communities eg noise, night flights and pollution

15 Dormansland Diamonds

- 15.1 Councillor Robinson reported how the Dormansland Diamonds continue to support some families in the village, some fully and some on an ad hoc basis. They have also teamed up with other sewing groups in

East Grinstead, Horley & Oxted since receiving a request for full scrubs from Orpington & Bromley hospitals, in excess of 90 full sets have been provisioned. The Diamonds have had subsequent requests for trousers for a care home and additional full sets of scrubs for Orpington & Bromley hospitals.

They are working with Crawley Rugby Club & Geoff Ledden in Lingfield and have provided care packs with the full sets of scrubs and continue to work with them as they look to provide care packs to East Surrey hospital nursing staff and patients.

Councillor Robinson said the Diamonds owe a huge thank you to our community who were outstanding in making donations of material and care products allowing them to achieve the above.

Councillor Robinson had contacted Dormansland Primary School to see if they had a need for extra laptops but they confirmed they did not. The Head suggested writing to 3 Secondary Schools, Oxted, Sackville and Imberhorne asking if they are aware of any students from Dormansland who may be in need of a laptop etc. Councillor Robinson had sent an email off this week and is awaiting a response.

16 Consultations

- 16.1 Members **noted** that to coincide with the Department for Transport consultation on night flights The Aviation Communities Forum had launched a Petition to ban night flights. The consultation closes on 3rd March 2021 and the petition remains open until then. The Parish Council encouraged residents to sign the petition and details could be found on our website.

17 Grant Applications

- 17.1 To consider grant application received from the Dormansland Diamonds for £500.
RESOLVED: Members agreed to award a grant of £500 to purchase frozen food. The Emergency Assistance Grant awarded to DPC from Tandridge District Council would be used. Councillor Robinson abstained from voting.
- 17.2 To consider any further grants received between the date of issue of this agenda and 3 February 2021. The PC received details of an appeal headed by Geoff Ledden to support Critical Care staff in the ICU at East Surrey Hospital with skincare products to help ease the effects of having to wear special masks and visors during long shifts.

Geoff is seeking more funding sources as this is intended to be an ongoing project until some kind of normality returns. The project has been extended to include tea, coffee and soft drinks and possibly fresh fruit.

In normal circumstances the PC would not be able to award a grant to an individual, or to organisations outside the parish however members agreed that there were still funds available from the emergency grant received by TDC which could be used for the purchase of non-food items such as medicines, sanitary items, toiletries, clothes.

RESOLVED: On the basis outlined above and the fact that Dormansland residents were treated at East Surrey Hospital, members unanimously approved to donate £500 to this worthy cause. The Emergency Assistance Grant awarded to DPC from TDC would be used.

ACTION: Clerk to liaise with Geoff Ledden and purchase the required items for donation.

18 Accounts/Finance

18.1 Members approved cheques for payment.

200391	The Surrey Pension Fund (Employer Contribution)	£341.65	
200392	Lisa Liggins (Salary)	£1,198.14	
200393	Lisa Liggins (Clerk's expenses)	£22.95	
200394	Lisa Liggins (Office expenses - BT phone bill/Stationery)	£93.04	
200395	Adam Neill (Bench at Mill Lane & Christmas Tree on Newhache)	£350.00	
200396	SLCC (Full Annual Membership)	£185.00	
200397	Surrey Playing Fields (Annual Affiliation Fee)	£10.00	
	Dormansland Diamonds (Grant for Food)	£500.00	DPC to purchase items
	Geoff Ledden (Nurses Skincare Appeal)	£500.00	DPC to purchase items

18.2 Members noted bank reconciliation and cash books for January 2021.

Balance per Bank Statement as at		26/01/2021	
	HSBC Community Account		42,481.55
	HSBC BMM Account		36,337.27
Less unpresented cheques as at 26 January 2021			
200382			-341.65
200387			-500.00
			<u>77,977.17</u>

The net balances reconcile to the Cash Book (receipts and payments) account for the month, as follows:-

CASH BOOK			
Opening Balance			89,871.50
<i>Add: Receipts</i>			
Interest			0.31
<i>Less: Payments</i>			(11,894.64)
			<u>77,977.17</u>

18.3 To resolve changes made to signatories on HSBC bank mandate

RESOLVED: Members approved changes to remove

18.4 Members noted the renewal of membership with SLCC for 2021

18.5 Members noted the renewal of affiliation with Surrey Playing Fields 2021

19 Formal Complaints

19.1 Members noted that complaints had been made by a member of the public in November and December about 2 members of the Parish Council. It was alleged that Councillor Bright used foul language at November's meeting. A complaint was then made against Councillor Fitzgerald for the same reason. Tandridge District Council viewed the recording of the meeting and agreed that neither Councillor Bright nor Councillor Fitzgerald used foul language during that Council meeting and that this matter would now be closed.

ACTION: Case closed.

20 Information for Councillors (for noting or inclusion on future agenda)

21 Meetings and Training

- 21.1 Next Meeting of the Parish Council via Zoom on Wednesday 3 March 2021 at 7.30pm.
- 21.2 Next Meeting of the Planning Committee via Zoom on Wednesday 24 February 2021 at 7.30pm.
- 21.3 Councillor Roux to attend “New Councillor” Training on 16 February 2021.
- 22.4 Councillor Calamassi to attend “The Council as an Employer” training on 4 March 2021.

Meeting closed: 8.40pm

Signed as a correct record:

Dated: