



Dormansland Parish Council

Parish Clerk: Lisa Liggins
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Dear Councillor

You are summoned to a virtual meeting of DORMANSLAND PARISH COUNCIL on Wednesday 7 April 2021 at 7.30pm via the Zoom platform (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Signed:

30 March 2021

Lisa Liggins, Parish Clerk

Members of the public and press are welcome and encouraged to attend

AGENDA

- 1 Roll Call**
- 2 Apologies for absence**
- 3 To receive declarations of interest**
All members present are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) and/or*
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
 - (iii) any changes to their circumstances which should be recorded on their Register of Interests.*
- 4 To receive minutes of the 234th Meeting held on Wednesday 3 March 2021 (previously distributed) and sign as a true record.**
- 5 To approve minutes of the Planning Committee Meeting held on Wednesday 24 March 2021 (previously distributed)**
- 6 To receive reports from County and District Councillors**
- 7 Dormansland Memorial Hall**
 - 7.1 To receive updates on the Memorial Hall.**

* All items marked with an asterisk have supporting documentation

THE CHAIRMAN TO SUSPEND THE MEETING

8 Public Question Time

- 8.1 Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the agenda. Maximum of 3 minutes per person. If possible, the question will be answered immediately, otherwise a written reply will be given within 10 working days.

THE MEETING TO BE RE-OPENED

9 Chairman's Comments

10 Clerk's Report

11 Village Environment, Highways and Infrastructure

- 11.1 To receive any updates on highways issues.
- 11.2 To consider replacement flag at Newhache green.

12 Reports from representatives on outside bodies

- 12.1 Gatwick Airport – To receive any updates from Councillor Mr Kaiser-Davies.
- 12.2 Lingfield Library – To receive any updates.

13 Dormansland Diamonds/Neighbourhood Watch

- 13.1 To receive any updates from Councillor Robinson.
- 13.2 To discuss the need for CCTV in the parish.

14 Party in the Park

- 14.1 To be discussed – Considering an event in the Recreation Ground after Covid restrictions are lifted.

15 Grant Applications

- 15.1 To consider grant received from Kent, Surrey and Sussex Air Ambulance.

16 Accounts/Finance

- 16.1 To approve cheques for payment*
- 16.2 To note bank reconciliation and cash books for March 2021*
- 16.3 To approve Risk Assessment for 2021*
- 16.4 To approve accounts for year ending 31st March 2021*

17 Information for Councillors (for noting or inclusion on future agenda)

18 Meetings and Training

- 18.1 Discuss changing full council meetings to be held every other month.
- 18.2 Annual Meeting of the Parish Council via Zoom on Wednesday 5 May 2021 at 7pm followed by Full Council at 7.30pm.
- 18.3 Meeting of the Planning Committee via Zoom on Wednesday 21 April 2021 at 7.30pm.
- 18.4 Annual Parish Assembly via Zoom on Wednesday 28 April 2021 at 7.30pm.

If any member of public wishes to join the meeting, please contact the Clerk for instructions.

* All items marked with an asterisk have supporting documentation