



Dormansland Parish Council

Parish Clerk: Lisa Liggins
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**Members of Dormansland Parish Council are summoned to an Extraordinary Meeting
of Dormansland Parish Council to be held at 3.30pm on Friday 14 May 2021
in The Parish Room, The Platt, Dormansland**

Signed:

Chairman, Dormansland Parish Council

10 May 2021

AGENDA

- 1 Roll Call
- 2 Apologies for absence
- 3 **To receive declarations of interest**
All members present are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) *any Disclosable Pecuniary Interests (DPIs) and/or*
 - (ii) *other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
 - (iii) *any changes to their circumstances which should be recorded on their Register of Interests.*
- 4 **Vacancy for Parish Clerk and RFO**
 - 4.1 To consider the appointment of a locum Clerk and RFO
 - 4.2 To agree the terms and conditions of the appointment.
 - 4.3 To agree the arrangements of where Lisa Liggins will hand over all Council property (including boxes, files and laptop etc) and who will take responsibility for this until a permanent Clerk is appointed.

**Due to Covid restrictions, please could members of the public contact the Clerk if you wish to attend
dormansclerk@outlook.com / 01732 866149**