



Dormansland Parish Council

Locum Parish Clerk: Debbie Marshall
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Notice is hereby given that a meeting of Dormansland Parish Council will be held at 7pm on Wednesday 7th July 2021 in The Parish Room, The Platt, Dormansland to transact the under mentioned business, which Councillors are summoned to attend.

Signed: 
Debbie Marshall, Locum Parish Clerk

1st July 2021

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7pm the meeting will commence.

AGENDA

1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes

3.1 To approve the minutes (previously distributed) of the meeting:

- a) Annual Meeting, held on 5th May 2021
- b) 236th Full Council Meeting, held on 5th May 2021
- c) Extra-ordinary Meeting, held on 14th May 2021
- d) Extra-ordinary Meeting, held on 2nd June 2021
- e) Planning Committee Meeting, held on 23rd June 2021

3.2 To receive and consider the minutes (previously distributed) of the meeting:

- a) Planning Committee Meeting, held on 2nd June 2021

4. Councillor co-option

4.1 Members have received written Co-option applications. All applicants will be invited to make a short presentation to Council, followed by Q & A, after which a vote will be taken to fill the vacancies. Annexed

4.2 Newly co-opted members to sign the Councillor Declaration of Acceptance of Office.

5. To receive reports from Councillors

6. To receive reports from representatives on outside bodies

7. To receive reports from County and District Councillors

8. Dormansland Memorial Club

- 8.1 To receive updates on the Memorial Club.
- 8.2 To consider undertaking a public consultation.
- 8.3 To agree a course of action.

9. Vacancy for Clerk & RFO

- 9.1 To receive an update on the recruitment process.

10. Jubilee beacon

- 10.1 To consider lighting the village beacon on 2nd June 2022 to celebrate the Queen's Platinum Jubilee.

Annexed

11. Village consultation

- 11.1 To agree a timeframe and method for village consultation

12. Review of governance

- 12.1 To appoint a Councillor to undertake monthly reconciliations
- 12.2 To review points 4.1 and 4.5 of the Financial Regulations
- 12.3 To consider implementing a programme of visual inspections

13 Accounts/Finance

- 13.1 To approve payments
- 13.2 To receive income/expenditure to 30.06.21
- 13.3 To receive an update on actions from the Internal Auditor's report
- 13.4 To approve the use of BACS to make online payments.

Annexed

Annexed

14 Grant Application

- 14.1 To review the grant budget
- 14.2 To consider a grant application from St John's Church

Annexed

15 Information for Councillors (for noting or inclusion on future agenda)

16 Date of next Meeting

- 16.1 Planning Committee on Wednesday 14th July 2021 at 7pm in the Centenary Room.
- 16.2 Full Council meeting Wednesday 1st September 2021 at 7pm in the Parish Room.

Due to Covid restrictions, which limit numbers in the Parish Room, please could members of the public contact the Clerk if you wish to attend: dormansclerk@outlook.com / 07395 323456